

**Curriculum and Assessment Committee
Minutes – February 1, 2016**

Date: February 1, 2016 (Monday), 11:00 A.M, WH202

Agenda:

1. Minutes for January 25, 2016
2. AH 114 Nutrition
3. NURS 122 Nursing of Adults I
4. NURS 222 Nursing of Adults II
5. NURS 235 Family Health
6. NURS 256 Community and Mental Health
7. NURS 260 Senior Nursing Seminar
8. A. S. Degree in Nursing Program Sheet

Attendance:

Mary Van Auken	William Reiher	Florence Peter	Jomi Capelle
Ruth Abbott	Jennifer Seru	Ernest Canonigo	Wilbert Alik
Don Hess	Rachel Salomon	Vasemaca Savu	Catherine Good

Agenda Item(s):

The meeting was called to order at 11:05 A.M. in WH202 by Mary Van Auken.

1. Minutes for January 25, 2016 - Moved to approve. Seconded. Passed.
2. AH 114 Nutrition - Moved to approve. Seconded. Passed.
3. NURS 122 Nursing of Adults I - Moved to approve. Seconded. Passed.
4. NURS 222 Nursing of Adults II - Moved to approve. Seconded. Passed.
5. NURS 235 Family Health - Moved to approve. Seconded. Passed.-
6. NURS 256 Community and Mental Health - Moved to approve. Seconded. Passed.
7. NURS 260 Senior Nursing Seminar - Moved to approve. Seconded. Passed.
8. A. S. Degree in Nursing Program Sheet - Moved to approve. Seconded. Passed.

Additional Business:

9. The Chair called for a special meeting on Saturday, February 20, 2016 at 10:00 A.M. in the College Center Conference Room. The agenda will include the Program Reviews and Program Review Reports due Fall 2015.
 - a. Developmental Education Program Review Fall 2012 – Fall 2014
 - b. Liberal Arts Program Review 2011 – 2015
 - c. Academic Support Program Review 2013 – 2014
 - d. Certificate for Accounting Clerkship Program Review Report - Fall 2015
 - e. Education Program Review Report - Fall 2015
 - f. General Education Program Review Report - Fall 2015
 - g. Carpentry Program Review Report - Fall 2015

As per CAC procedure, the documents should be posted on Google Drive for review and comment no later than Friday, February 12, 2016.

Don and Ruth have set aside Tuesday and Thursday 8:00 - 11:00 AM to those needing help on Program Reviews and Program Review Reports. The venue is Don's office. Anyone needing help is welcome to come.

Meeting adjourned at 11:50 A.M.

Future agenda items:

Minutes

Minutes for February 1, 2016

Program Reviews

Program Review Section I - Strategy of the Institution
Developmental Education Program Review Fall 2012 - Fall 2014
Liberal Arts Program Review 2011 - 2015
Nursing Program Review
Maritime Vocational Training Program Review

Program Review Reports

Certificate for Accounting Clerkship Program Review Report - Fall 2015
Education Program Review Report - Fall 2015
General Education Program Review Report - Fall 2015
Carpentry Program Review Report - Fall 2015
Developmental Education Program Review Report - Spring 2016

New Program Proposals

A.A Degree in Business Program Proposal

Course Outlines

PI 260 Nuclear Tests in the Pacific
PSY 201 Human Growth and Development
SOC 130 Introduction to Sociology
PI 122 Issues in Pacific Studies

Templates

Elimination of a Course or Program Template

Next meetings:

Wednesday, February 17 at 11:00 A.M. in WH202

Regularly scheduled meetings are 1st and 4th Mondays, 3rd Wednesday.

Spring 2016 dates: 2/17, 2/20(Spc), 2/22, 3/7, 3/28, 4/4, 4/25, 5/18, 5/23

Respectfully submitted,

Catherine Good
Recording Secretary