

**Curriculum and Assessment Committee
Minutes – October 5, 2015**

Date: October 5, 2015 (Monday), 11:00 A.M, WH202

Agenda:

1. Minutes for September 28, 2015
2. EDU 250 Mathematics for Elementary School Teachers II
3. Education Program Review 2010-2014 Section 1
4. Procedures for Departments, New Courses or Programs, and Revision of Existing Courses and Programs
5. CAC Program Review Procedure

Attendance:

Mary Van Auken	Jennifer Seru	Wilbert Alik	Meitaka Lekka
Ruth Abbott	Cheryl Vila	Ernest Canonigo	Beylul Solomon
Don Hess	Florence Peter	Rachel Salomon	Chris Sebastian
Vasemaca Savu	Laura Giardullo	Jomi Capelle	Catherine Good

Agenda Item(s):

The meeting was called to order at 11:06 A.M. in WH202 by Mary Van Auken.

1. Minutes for September 28, 2015 – Moved to approve. Seconded. Passed with 2 abstentions.
2. EDU 250 Mathematics for Elementary School Teachers II – Tabled.
 - a. Concerns were raised that the EDU 250 General Learning Outcomes and Student Learning Outcomes were too similar to those of EDU 150.
 - b. The Committee requested that both EDU 150 and EDU 250 outlines be referred back to the Education Department.
3. Education Program Review 2010-2014 – Move to Approve. Seconded. Passed.
 - a. Note: Sections II – XII were approved on February 15, 2015. However, Section I was incomplete and not approved at that time. Upon review of Section I, the Committee voted to approve the entire document.
4. Procedures for Departments, New Courses or Programs, and Revision of Existing Courses and Programs – Tabled.

- a. Section on “New Academic Department Procedures” was revised to reflect issues identified in the assessment of “Procedures for Creating a New Academic Department.”
 - b. Discussion and review of other sections is on-going. Document will remain posted for comments.
5. CAC Program Review Procedure – Tabled.
- a. Discussion and review is on-going. Document will remain posted for comments.

Meeting adjourned at 12:11 P.M.

Future agenda items:

1. Minutes for October 5, 2015
2. EDU 150 Mathematics for Elementary School Teachers I
3. EDU 250 Mathematics for Elementary School Teachers II
4. Procedures for New Courses, Departments, or Programs and Revision of Existing Courses and Programs
5. CAC Program Review Procedure.
6. Guidelines for Program Review Report

Next meetings:

Wednesday, October 21 at 11:00 A.M. in WH202

Regularly scheduled meetings are 1st and 4th Mondays, 3rd Wednesday.

Fall 2015 dates: 10/21, 10/26, 11/2, 11/18, 11/23, 12/7

Respectfully submitted,

Catherine Good
Recording Secretary