

**Curriculum and Assessment Committee
Minutes – February 2, 2015**

Date: February 2, 2015 (Monday), 11:00 A.M, WH 202
(Note: January 26, 2015 meeting cancelled.)

Agenda:

1. Welcome new member
2. Minutes for Monday, January 21, 2015
3. AH 114 Nutrition
4. Chinese courses
 - a. CHN 111 Chinese 1
 - b. Chinese 211 Chinese II
 - c. CHN 213 Chinese III
 - d. CHN 198A Chinese for Tourism

Attendance:

Mary Van Auken
Ruth Abbott
Don Hess
Cheryl Vila

Janet Hess
Laura Giardullo
Jennifer Seru
Vasemaca Savu

Meitaka Lekka
Ernest Canonigo
Catherine Good

Agenda Item(s):

The meeting was called to order at 11:03A.M. in WH202 by Mary Van Auken, Chair

1. Welcome new member Ernest Canonigo as Chair of STEM.
2. Minutes for Monday, January 12, 2015 – Moved to approve with change. Seconded. Passed with 2 abstentions.
3. AH114 Nutrition - Prerequisite change only from ENG101 to SCI 210 Anatomy & Physiology II and SCI 230 Intro to Chemistry. No action. Further discussion needed.
4. Chinese language outlines – Moved to archive. Seconded. Passed.
Discussion: Chinese volunteers will no longer be provided by the Republic of China. Since the courses will not be scheduled in the foreseeable future, they should be archived. Courses will not be noted in the CMI Catalog, but outlines can be reactivated if the instructional situation changes.
 - a. CHN 111 Chinese 1 - Archived
 - b. CHN 211 Chinese II - Archived
 - c. CHN 213 Chinese III - Archived
 - d. CHN 198A Chinese for Tourism – (Note: Has already been archived)

Additional Business

5. Special Meeting: Sunday, February 15 at 3:00 P.M in College Center Conference Room. It is a “Potluck.” Bring a dish to share.
 - a. Agenda: Education Program Review
 - b. The Education Chair provided copies of the latest draft of the Education Program Review. The document has also been shared in Google Drive.
 - c. Committee members will review and comment by Monday, February 9. Submit comments directly to Va Savu electronically or written on the hard copy.
 - d. Possible Agenda Item: Liberal Arts Program Review Report – If posted by Monday, February 9, it will also be included.

Meeting adjourned at 12:01 P.M.

Future agenda items:

1. Education Program Review
2. Liberal Arts Program Review Report
3. Minutes for Monday, February 2, 2015
4. Social Studies Outlines
5. RSA – Report on Executive Committee action to approve amendment
6. Marshallese Language Arts Certificate Program Proposal/Program Sheet
7. Marshallese Social Studies Certificate Program Proposal/Program Sheet

Next meetings:

Sunday, February 15 at 3:00 P.M. in the College Center Conference Room (Special Meeting)
Monday, February 18 at 11:00 AM in WH202

Regularly scheduled meetings are 1st and 4th Mondays, 3rd Wednesday.

Spring 2015 dates: 2/18, 2/23, 3/23, 4/6, 4/15, 4/27, 5/4

Respectfully submitted,

Catherine Good
Recording Secretary