

**Curriculum and Assessment Committee
Minutes – November 24, 2014**

Date: November 24, 2014 (Monday), 11:00 A.M., WH 202

Agenda:

1. Minutes for Wednesday, November 19, 2014
2. MAR 130 Marshallese Culture
3. MAR 140 Marshallese Government
4. Public Health Certificate Program Sheet
5. CAP 066 Basic Computer Applications
6. MAR 150 Marshallese Composition
7. MAR 230 Marshallese Grammar
8. MAR 240 Marshallese Creative Writing
9. Accounting Clerkship Certificate Proposal

Attendance:

Mary Van Auken	Florence Peter	Jennifer Seru
Rachel Salomon	Janet Hess	John Pagolu
Don Hess	Laura Giardullo	Catherine Good
Rosalinda Sumaoang	Vasemaca Savu	Wilbert Alik (Guest)
Cheryl Vila	Seyoum Teshome	Meitaka Kendall (Guest)

Agenda Item(s):

The meeting was called to order at 11:05 A.M. in WH202 by Mary Van Auken, Chair

1. Minutes for Wednesday, November 19, 2014 – Moved to approve with changes. Seconded. Passed.
2. MAR 130 Marshallese Culture – Further discussion on outline approved in the Nov. 19, 2014 session. Some revisions made. Moved to approve. Seconded. Passed
3. MAR 140 Marshallese Government – Further discussion on outline approved in the Nov. 19, 2014 session. No changes made.
4. Public Health Certificate Program Sheet – Moved to approve. Seconded. Passed.
 - a. On January 16, 2013, MATH 160 Elementary Statistics was changed from a 3-credit course to a 4-credit course. The program sheet was changed to reflect this.
 - b. It is hereby noted that the 3-credit version of MATH 160 Elementary Statistics is equivalent to the current 4-credit version.

5. CAP 066 Basic Computer Applications – Discussion. How should NP be addressed? Should students repeat? Can they test out? Should CAP 066 remain a pre-requisite for ICS 101? Discussion tabled. An ad hoc committee of Vice President of Academic and Student Affairs Don Hess, STEM and Developmental Education Chairs Rosalinda Sumaoang and Jennifer Seru, and faculty Curtis Vila and Catherine Good will meet to discuss and make recommendations.
6. MAR 150 Marshallese Composition – Moved to approve. Seconded. Passed.
7. MAR 230 Marshallese Grammar – To be reviewed at a later date.
8. MAR 240 Marshallese Creative Writing – To be reviewed at a later date.
9. Accounting Clerkship Certificate Program Proposal – To be reviewed at a later date.

Meeting adjourned at 12:10 P.M.

Future agenda items:

1. Minutes for Monday, November 24, 2014
2. CAP 066 Basic Computer Applications
3. Marshallese Studies Course Outlines
 - a. MAR 230 Marshallese Grammar
 - b. MAR 240 Marshallese Creative Writing
4. Accounting Clerkship Certificate Program Proposal
5. Marshallese Language Arts Certificate Program Proposal/Program Sheet
6. Marshallese Social Studies Certificate Program Proposal/Program Sheet
7. Education Program Review
8. Liberal Arts Program Review Report
9. Maritime Apprentice Program Sheet

Next meetings:

Monday, December 1, 2014 at 11:00 in WH202

Regularly scheduled meetings are 1st and 4th Mondays, 3rd Wednesday.

Fall 2014 dates: 12/1

Spring 2015 dates: 1/5, 1/21, 1/26, 2/2, 2/18, 2/23, 3/2, 3/18, 3/23, 4/4, 4/15, 4/27, 5/4

Respectfully submitted,

Catherine Good
Recording Secretary

Approved by CAC 12/01/2014