

**Curriculum and Assessment Committee
Minutes – September 17, 2014**

Date: September 17, 2014 (Wednesday), 11:00 A.M., WH 202

Agenda:

1. Minutes for September 1, 2014
2. Role, Scope, and Authority (RSA)
3. Minutes for September 14, 2014
4. Certificate of Completion in Teaching Program Sheet

Attendance:

Mary Van Auken
Ruth Abbott
Don Hess
Florence Peter

Laura Giardullo
Jomi Capelle
Seyoum Teshome
Vasamaca Savu

Janet Hess
Jennifer Seru
Rachel Salomon
Catherine Good

Agenda Item(s):

The meeting was called to order at 11:07A.M. in WH202 by Mary Van Auken, Chair

1. Minutes for September 1, 2014 – Moved to approve. Seconded. Passed.
2. Role, Scope, and Authority (RSA) – Moved to approve. Seconded. Passed. Chair of Faculty Senate will present to the Executive Committee for approval.
3. Minutes for September 14, 2014 – Moved to approve. Seconded. Passed.
4. Certificate of Completion in Teaching Program Sheet – Moved to approve. Seconded. Passed.
 - a. The effective date for this program sheet is Fall 2014.
 - b. Current students will be offered the option change to the newly revised program. Those that choose to change to the new program will complete the “Application for CCT Program Change.”
 - c. Discussion was held on lowering the 2.70 GPA requirement for AS/AA graduates with non-Education majors. The addition of an appeal process will be presented to the Enrollment Management Committee (EMC) instead.

New Business

5. CAC Site - The Committee moved to recognize the usefulness of the CAC Site and expressed appreciation for the efforts of the Recording Secretary in creating and maintaining it. Moved to approve. Seconded. Passed.

6. SLO Reports – In response to information acquired during the Self Study, the Dean of Academic Affairs requested that Chairs distribute Student Learning Outcome (SLO) Reports within their departments.

Meeting adjourned at 11:50 A.M.

Future agenda items:

Monday, September 22, 2014

1. Minutes for Wednesday, September 17, 2014
2. CAC Role Scope and Authority- Status report from the President of Faculty Senate following Executive Committee meeting.
3. Liberal Arts Program Review Report

Next meetings:

Monday, September 22, 2014 at 11:00 in WH202

Regularly scheduled meetings are 1st and 4th Mondays, 3rd Wednesday.
Fall 2014 dates: 09/22, 10/6, 10/15, 10/27, 11/03, 11/19, 11/24, 12/1

Respectfully submitted,

Catherine Good
Recording Secretary