

**Curriculum and Assessment Committee
Minutes – April 7, 2014**

Date: April 7, 2014 (Monday), 11:00 A.M., WH 202

Agenda:

1. Minutes for March 24, 2014
2. Honors Program Proposal
3. Certificate in Public
 - a. Certificate in Public Health Proposal
 - b. Public Health Certificate Program Sheet
 - c. AH230 Public Health Internship Outline
4. Carpentry Program Sheet
5. Course Outline Template (Revised)
6. ENG201 Creative Writing
7. ENG210 Introduction to Literature
8. ENG212 Survey of American Literature
9. ENG213 Survey of British Literature
10. HIS290 US History I
11. ANTH111 Cultural Anthropology

Attendance:

Mary Van Auken
Ruth Abbott
Vasemaca Savu

Jomi Capelle
Florence Peter
Seyoum Teshome

Cheryl Vila
Jennifer Seru

Agenda Item(s):

The meeting was called to order at 11:10 A.M. by Mary Van Auken

1. Minutes for March 24, 2014 – Moved to approve with change. Seconded. Passed
2. Honors Program Proposal –Va withdrew the Honors Program Proposal as all High Impact Practices (HIP's) included in the Honors Program Proposal are already being implemented at CMI.
3. Certificate in Public Health
 - a. Certificate in Public Health Proposal - Moved to approve. Seconded. Passed.
 - b. Public Health Certificate Program Sheet - Moved to approve. Seconded. Passed.
 - c. AH230 Public Health Internship Outline - Moved to approve. Seconded. Passed.
4. Carpentry Program Sheet - Changed to reflect 10 credits for VCARP 210 Internship. - Moved to approve. Seconded. Passed.

Approved by CAC 04/16/2014

5. Course Outline Template (Revised) - Tabled until next meeting.
6. Liberal Arts Course Outlines - Need to be on new Course Outline Template. Tabled until next meeting.
 - a. ENG201 Creative Writing
 - b. ENG210 Introduction to Literature
 - c. ENG212 Survey of American Literature
 - d. ENG213 Survey of British Literature
 - e. HIS290 US History I
 - f. ANTH111 Cultural Anthropology
7. Marshallese Studies Program
 - a. Mission Statement - Moved to approve. Seconded. Passed.
 - b. Program Learning Outcomes - Moved to approve. Seconded. Passed.
 - c. Certificate in Marshallese Studies Program Proposal - Will be presented for discussion and review at a later date.

Meeting adjourned at 12:00 P.M.

Future agenda items:

Wednesday, April 16, 2014

1. Minutes for April 7, 2014
2. Course Outline Template
3. ENG201 Creative Writing
4. ENG210 Introduction to Literature
5. ENG212 Survey of American Literature
6. ENG213 Survey of British Literature
7. HIS290 US History I
8. ANTH111 Cultural Anthropology

Next meeting:

Wednesday, April 16, 2014 at 11:00 in WH202

Regularly scheduled meetings are 1st and 4th Mondays, 3rd Wednesday.

Spring Dates: 4/16, 4/28, 5/5

Respectfully submitted,
Catherine Good, Recording Secretary

Approved by CAC 04/16/2014

Reminders:

1. Drafts of documents for CAC review will be shared on Google Drive. Members will make comments but not revisions on the “Comment Draft.”
2. An Agenda will be distributed by email two days before the next CAC meeting. For example
 - a. Thursday afternoon for Monday meeting
 - b. Monday afternoon for Wednesday meeting
3. Only action items received prior to distribution of the Agenda will be attached with that Agenda.