

**Curriculum and Assessment Committee
Minutes – March 24, 2014**

Date: March 24, 2014 (Monday), 11:00 A.M., WH 202

Agenda:

1. CAC Minutes February 24, 2014
2. Public Health Certificate Proposal
3. Public Health Certificate Program Learning Outcomes
4. Public Health Certificate Program Sheet
5. AH230 Public Health Internship
6. Honors Program Proposal

Attendance:

- | | | |
|-------------------|-------------------|-------------------|
| 1. Mary Van Auken | 4. Seyoum Teshome | 7. Florence Peter |
| 2. Ruth Abbott | 5. Janet Hess | 8. Catherine Good |
| 3. John Pagolu | 6. Vasemaca Savu | |

Agenda Item(s):

The meeting was called to order at 11:04 A.M. by Mary Van Auken

1. CAC Minutes February 24, 2014 - Moved to approve. Seconded. Passed.
2. Certificate in Public Health – Discussion and review of the following documents. Items will be resubmitted with revisions for the next CAC meeting.
 - a. Certificate in Public Health Proposal
 - b. Public Health Certificate Program Sheet (needs to be on correct template)
 - c. AH230 Public Health Internship Outline
3. Honors Program Proposal - Discussion of Honors Program and alternatives since this may be a duplication of programs already in place at CMI. Va asked that members review the proposal again before the next meeting. Question: Should the proposal go to vote, be tabled indefinitely, or be withdrawn. Tabled until next meeting.

Meeting adjourned at 12:16 P.M.

Future agenda items:

Monday, April 7, 2014

1. Minutes for March 24, 2014
2. Honors Program Proposal
3. Certificate in Public

Approved by CAC 04/07/2014

- a. Certificate in Public Health Proposal
 - b. Public Health Certificate Program Sheet (needs to be on correct template)
 - c. AH230 Public Health Internship Outline
4. Carpentry Program Sheet
 5. ENG201 Creative Writing
 6. ENG210 Introduction to Literature
 7. ENG212 Survey of American Literature
 8. ENG213 Survey of British Literature
 9. HIS290 World History I
 10. ANTH111 Cultural Anthropology

Subsequent Meetings

11. Bilingual Education Certificate Program
 - a. Bilingual Education Certificate Program Proposal
 - b. Bilingual Education Certificate Program Sheet
 - c. 2 course outlines

Next meeting:

Monday, April 7, 2014 at 11:00 in WH202

Regularly scheduled meetings are 1st and 4th Mondays, 3rd Wednesday.

Spring Dates: 4/16, 4/28, 5/5

Respectfully submitted,
Catherine Good, Recording Secretary

Reminders:

1. Drafts of documents for CAC review will be shared on Google Drive. Members will make comments but not revisions on the "Comment Draft."
2. An Agenda will be distributed by email two days before the next CAC meeting. For example
 - a. Thursday afternoon for Monday meeting
 - b. Monday afternoon for Wednesday meeting
3. Only action items received prior to distribution of the Agenda will be attached with that Agenda.