

**Curriculum and Assessment Committee
Minutes–November 4**

Date: November 4, 2013 (Monday), 11:00 a.m., WH 202

Agenda:

1. Minutes for 10/28/2013 meeting
2. VCARP 061 Math for Construction II
3. VCARP 101 Introduction to Construction
4. VCARP 102 Construction Safety: Tools & Equipment
5. VCARP 103 Blueprint Reading for Construction
6. VCARP 104 Footing and Foundation
7. VCARP 105 Interior Finishing & Cabinet Making
8. MATH 201 Calculus I
9. MAR 130 Marshallese Culture
10. MAR 230 Marshallese Grammar
11. EDU111 Teaching Climate Change
12. BUS 101 Introduction to Business(prerequisite change)
13. ACCT133 Basic Accounting(prerequisite change)
14. BUS200 Accounting Clerkship Internship (course number change)
15. Certificate in Accounting Clerkship/Program Sheet

Attendance:

- | | | |
|-------------------|----------------------|--|
| 1. Ruth Abbott | 6. Janet Hess | 11. Judy Royka (acting Chair
for Dev. Ed) |
| 2. Mary Van Auken | 7. Florence Peter | 12. Jerry Abbang (acting
Voc.Ed Rep) |
| 3. Don Hess | 8. Rosalinda Sumoang | 13. Bruce Thakur (Guest) |
| 4. Anne Bennett | 9. Seyoum Teshome | 14. Wilbert Alik (Guest) |
| 5. Catherine Good | 10. Vasemaca Savu | |

Agenda Item(s):

The meeting was called to order at 11:00 a.m. by Mary Van Auken.

1. Approval of Minutes from October 28, 2013 - Moved to approve. Seconded. Passed with minor changes
2. VCARP – The following outlines were reviewed as a group. Moved to approve all six outlines. Seconded. Passed.
 - a. VCARP 061 Math for Construction II
 - b. VCARP 101 Introduction to Construction
 - c. VCARP 102 Construction Safety: Tools & Equipment
 - d. VCARP 103 Blueprint Reading for Construction
 - e. VCARP 104 Footing and Foundation

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- f. VCARP 105 Interior Finishing & Cabinet Making
3. MATH 201 Calculus 1 – Moved to approve. Seconded. Passed.
4. MAR 130 Marshallese Culture – Moved to approve. Seconded. Passed.
5. MAR 230 Marshallese Grammar – Moved to approve. Seconded. Passed.
6. EDU111 Teaching Climate Change – Review and discussion. Will be reposted on Google drive for comments. Committee agreed to vote by email in order to get outline on the Spring 2104 Schedule.
7. Accounting Clerkship Program - Due to time constraints, the program sheet and outlines for BUS101, ACCT133, and BUS200 were forwarded to the November 20 agenda.

Meeting adjourned at 12:00 p.m.

Addendum: Monday, November 11, 2013

1. EDU111 Teaching Climate Change – Chair called for an online vote to approve. Passed.

Future agenda items:

Wednesday, Nov. 20, 2013

1. BUS 101 Introduction to Business (prerequisite change)
2. ACCT133 Basic Accounting (prerequisite change)
3. BUS200 Accounting Clerkship Internship (course number change)
4. Certificate in Accounting Clerkship/Program Sheet

Next meeting:

Wednesday, November 20, 2013 at 11:00 in WH202

Regularly scheduled meetings are 1st and 4th Mondays, 3rd Wednesday.

Fall Dates: 11/20, 11/25, 12/2

Respectfully submitted,
Catherine Good, Recording Secretary

Reminders:

1. Drafts of documents for CAC review will be shared on Google Drive. Members will make comments but not revisions on the “Comment Draft.”
2. An Agenda will be distributed by email two days before the next CAC meeting. For example
 - a. Thursday afternoon for Monday meeting
 - b. Monday afternoon for Wednesday meeting
3. Only action items received prior to distribution of the Agenda will be attached with that Agenda.

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