

**Curriculum and Assessment Committee
Minutes – January 16, 2013**

Date: January 16, 2013 (Wednesday), 11:00 a.m., WH 202

Agenda:

1. Welcome back Don & Janet
2. Approval of minutes from 12.12.12
3. Approval of CHN 111
4. Review of first page of MATH 160
5. ASL Outline first review
6. Rubricizing Dev. Ed. Report
7. FYRE
8. FYI - Lumina Grant
9. FYI - Climate Change Certificate Program

Attendance:

- | | | |
|------------------------|------------------------|----------------|
| 1. Mary Van Auken | 5. Jennifer Seru | 9. Va Savu |
| 2. Ruth Abbott | 6. Andrea S.D. Hazzard | 10. Janet Hess |
| 3. Jonathan Funkhouser | 7. Catherine Good | 11. Don Hess |
| 4. Cheryl Vila | 8. John Pagolu | |

Agenda Item(s):

The meeting was called to order by Mary Van Auken.

1. Moved to approve Minutes of December 3, 2012. Seconded. Passed.
2. Janet and Jonathan will share the vote for the LA position.
3. Announcement: Accounting Clerkship approved without substantive change.
4. Course Outline for CHN 111
 - a. Name change to Chinese 1
 - b. Add 'or placement into credit' as a prerequisite
5. Course Outline MATH 160 Prerequisites
 - a. Keep 'MA 090s or Placement Into Credit'
 - b. Add 'EN 090s or Placement Into Credit'
 - c. Remove 'C or Better in Credit English'
 - d. Keep 'C or Better in ICS 101'
6. ASL Course Outline review moved to next meeting's agenda (1/28/13).
7. Rubricizing of Dev. Ed. Report
 - a. Jen will send out
 - b. Report now includes SAP policy as is
 - c. Report now includes MA SLOs
8. FYRE
 - a. Don has asked Cheryl to put together pass and fail numbers, enrollment numbers for all semesters, and a longitudinal study of how FYRE students have fared as they have progressed up to other levels.
 - b. Program Review of FYRE was done. We have student comments of the program that haven't been added to the program review as of yet.

- c. FYRE program review needs to be shared and vetted in CAC.
- 9. FYI – Lumina Grant
 - a. CMI was chosen as one of the schools to look at student assessment
 - b. More info will come out in January. Conference in March.
 - c. Grant helps to check levels in various areas of integrated learning. We are checking AA Gen Ed integrative learning.
 - d. Side note: CMI has received approval to continue as a member in AAC&U
- 10. FYI – Climate Change Certificate Program (intended for individuals who plan to teach this topic)
 - a. Grant from PREL to create certificate program for elementary school teachers
 - b. Timeline: Get approved by May
- 11. Miscellaneous
 - a. Qualitative Research Course – Questions arose about the course; Va will give info to Don.
 - b. Reminder - WASC SLO Evidence of Robust Assessment due in March

Meeting adjourned at 12:15 p.m.

Future agenda items:

1. Approval of minutes
2. ASL Course Outline
3. Reviewing new additions to Dev Ed Report and “Rubricizing” the completed Report
4. Nursing Course Outlines
5. Carpentry Course Outlines
6. AS degree in Education and Special Education

Next meeting:

Monday, January 28, 2013

Regularly scheduled meetings are 1st and 4th Mondays, 3rd Wednesday.

Spring dates: 1/16 (W), 1/28 (M), 2/4 (M), 2/20 (W), 2/25 (M), 3/4 (M), 3/20 (W), 3/25 (M), 4/1 (M), 4/17 (W), 4/22 (M), 5/6 (M)

Respectfully submitted,
Andrea S.D. Hazzard, Recording Secretary