

Curriculum and Assessment Committee
Minutes-May 9th, 2011

Date: May 9th, 2011, 11:00, in WH 202

Agenda:

1. Approve Minutes
2. Education Proposal to ACCJC
3. Carpentry Proposal to ACCJC
4. SCI 215 Outline
5. Program Review Rubric
6. Next Meeting?

Attendance:

Max Voelzke

Don Hess

Deborah K Nelson

Asokan Vasudevan

Mike Sutton

Mary Van Auken

John K Pagolu

Gary Abbott

Janet Hess

Peter Cammish

Donna Seppy

Ruth Abbott

Agenda Item:

The meeting was called to order at 11 a.m. by Peter Cammish.

1. Approved minutes of May 5th meeting with the following changes:
 - Under Education proposal Line 1 spell 'program' correctly
 - Line 4 remove 'is'
 - Paragraph 3, spell 'add' correctly
 - Paragraph 6, ACCJC
 - Under Business Administration Program Sheet, Line 1. ".....all Business majors to decide to continue...."
 - Paragraph 2, "the committee will not approve it right now until all program options are presented to the CAC"
2. Approved minutes of April 4th meeting without changes.
3. Approved minutes of April 11th meeting with the following change:
 - SCI 120 was "Returned to the STEM department Chair"
4. **Education Proposal to ACCJC** is in form to send with the added April 18th Minutes. Carl will send it to ACCJC.
5. **Carpentry program.**
Don and John will add CIP Numbers and investigate Alpha Numbers for the program.
Program needs an assessment plan. Janet will work with Diane on PLO's for assessment plan.
Don will check the flow of courses. The whole will be reposted to the Alfresco site.
6. **SCI 215** Sent to Mike for revision.
Remove MATH 96 (as a prerequisite since it is covered by other prerequisites.)
7. **Dev Ed Program Review** returned to Gary for revision.

Future agenda items:

1. SCI 215
2. Carpentry Certificate
3. DE Program Review
4. LA Program Review

Next meeting:

Tuesday May 20th, at RRE, 10:00 a.m.

Regularly scheduled meetings are 1st, 2nd and 3rd Mondays.

Meeting adjourned at 11:40 a.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Ruth L. Abbott".

Ruth Abbott, Recording Secretary