



P.O. box 1258
Majuro, Marshall Islands, MH 96960

Accredited by the Western Association of Schools and Colleges

Tel: (692) 625-3291/3843
Fax: (692) 625-7203
Website: cc@cmi.edu

Curriculum Committee
11:10 a.m. Monday, October 3, 2022
BoR Conference Room

MINUTES

PRESENT:

Rosie Koro
Vasemaca Savu
Jomi Capelle
Mylast Bilimon
Verenaisi Bavadra
Ana Bulavakarua
Waisiki Baleikorocau
Edward Adiniwin
Jennifer Seru
Marson Ralpho
Marica Rainibogi
Patricia Owens-Livai
John Stil Vili (**Not Present**)
Desmond Doulatram
- Vacant -

Chairperson
Dean of Academic Affairs
Director of Admissions
Marshallese Studies Department, Chairperson
Library Director
Liberal Arts Department Representative
STEM Department Chairperson
Maritime Training Center Director
Developmental Education Department Rep.
General Education Department Representative
Nursing Studies Department Representative
WAVES Representative I
WAVES Representative II
Faculty Representative I
Faculty Representative II

Non - Voting Members

Dr. Elizabeth Switaj
Lanie Villafania
Sali Andrike (**Excused**)
Dr. Sandra Hamilton

Yuli Maddison (Not Present)

Vice President of Academic and Student Affairs
IRA Department Representative
Financial Aid Office Director
Associate Dean of Instructional Quality and
Innovation
SGA Representative

ATTENDEES via ZOOM

Rigieta Lord (Excused)
Meitaka K. Lekka (Excused)

Dean, WAVES
Business Studies Department Chairperson

* Voting Members via ZOOM



The *first* CC meeting for October 2022 was called to order by the Chairperson at 11:15 a.m.

The mission statement was recited by the Secretariat Officer to the Executive Council.

I. **Approval of the Previous Meeting Minutes**

A. **September 19, 2022 MINUTES**

- i. The MINUTES of September 19, 2022, were reviewed by the CC members. After the committee had their review, the Marshallese Studies Chairperson made a motion to approve the minutes, seconded by the LA Department Representative. The motion was approved by the majority with no abstentions.

DECISION

With no modifications, the CC MINUTES of September 19, 2022, were approved, as read.

B. **Matters Arising from the MINUTES**

- i. There were no matters arising from the minutes.

II. **Matters Arising from the Previous Meeting**

A. **CMI 101 Course Outline**

- i. The Developmental Education Department representative was to address the recommendation made on the document and resubmit for the committee's review and consideration.

III. **Other Matters**

A. **Faculty Senate Representatives**

- i. The committee discussed the need to nominate a Faculty Senate Representative.
 - a) The Dev. Ed. representative was to bring a nomination from their department for the next CC meeting.

B. **Gen. Ed. Representative**

- i. The CC Chairperson and the committee welcomed the new Gen.Ed. Chairperson, Mr. Marson Ralpho, to the Curriculum Committee.

C. **Course Outlines**

- i. The VPASA reminded all the department chairpersons regarding the need to start their course outline revisions.
 - a) It was clarified by the VPASA that course outlines should be revised after 3 years from their approval date.

IV. **Action Items**




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Adjournment

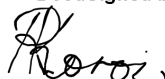
The *first* CC meeting for October was adjourned at 11:35 a.m.

Submitted By:

DocuSigned by:

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Meria N. Bollong
Secretariat Officer, EC

Concurred By:

DocuSigned by:

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Rosie Koroi
Chairperson, Curriculum Committee

Approval Date:

October 17, 2022