



CMI

Curriculum Committee

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258

Uliga Campus

Tel: (692) 625-3394/3291/4931

Fax: (692) 625-7203

Email: cc@cmi.edu

Curriculum Committee

Regular Meeting

11:10 a.m., March 20, 2023

BoR Conference Room

MINUTES

Members:

Rosie Koroi (**On Leave**)

Chairperson

Jennifer Seru

Vice Chairperson

Vasemaca Savu (**On Leave**)

Dean of Academic Affairs

Jomi Capelle (**Excused**)

Director of Admissions

Mylast Bilimon

Marshallese Studies Department, Chairperson

Edward Adiniwin

Maritime Training Center Director

Verenaisi Bavadra (**On Leave**)

Library Director

Ana Bulavakarua

Liberal Arts Department Chairperson

Waisiki Baleikorocau

STEM Department Chairperson

Marson Ralpho

General Education Department Chairperson

Marica Rainibogi

Nursing Studies Department Chairperson

Patricia Owens-Livai (**Not Present**)

WAVES Representative I

John Stil Vili (**Not Present**)

WAVES Representative II

Waisake Savu (**Not Present**)

Vocational Studies Chairperson

Desmond Doulatram

Faculty Representative I

Karalaini Osborne

Faculty Representative II

Non - Voting Members

Dr. Elizabeth Switaj

Vice President of Academic and Student Affairs

Rigieta Lord (**On Leave**)

Dean of WAVES

Yuli Maddison

SGA Representative

Lanie Villafania (**Not Present**)

IRA Department Representative

Vacant

Financial Aid Office Director

Attendees via ZOOM

Meitaka Kendall-Lekka

Business Studies Department Representative

Dr. Sandra Hamilton *

Associate Dean of Instructional Quality and Innovation

Non-Voting Member *

The Curriculum Committee's *second* meeting for March 2023, was called to order by the Vice Chairperson, at 11:11 a.m.



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The mission statement was recited by all the members of the Curriculum Committee.

I. Review of the Minutes

A. March 13, 2023 (Draft)

1. The Liberal Arts Department Chairperson made a motion to approve the meeting minutes for [March 13, 2023 \(Draft\)](#). The Nursing Studies Department's Chairperson seconded the motion, as it was passed successfully, by the majority, with no abstention.

a) DECISION

(1) The minutes for the meeting held [March 13, 2023 \(Draft\)](#), were approved, as presented.

(a) Matters Arising from the Minutes

- (i) There were no matters arising from the minutes.

II. ACCJC Standard to Review Relevant to the Curriculum Committee

A. 2.1. Academic programs at all locations and in all modes of delivery are offered in fields of study consistent with the institution's mission and reflect appropriate breadth, depth, and expected learning outcomes.

1. Review Criterion

- a) Consistent with the institution's mission, academic programs are structured to lead to degrees, certificates, transfer, employment, or other similar credentials.

III. Matter Arising from the Previous Meeting

A. Curriculum manual Version

1. Process to Award Credit for External Certification

- a) The CC thoroughly reviewed the [Curriculum manual Version](#) and recommended the need to add "Alpha Number" to the *Course Action* form.

(1) A motion to approve the [Curriculum manual Version](#) and the [Process to Award Credit for External Certification](#), with



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the recommendation, was made by the Liberal Arts Department Chairperson and seconded by the Maritime Training Center Director. The motion was passed successfully by the majority, with no abstentions.

(a) DECISION

- (i) With the modifications, the [Curriculum manual Version](#) and the [Process to Award Credit for External Certification](#), were approved.**

B. [GenEd. Regular Meeting](#)

1. [Draft_CMI General Education Framework](#)

- a) The GenEd Chairperson was to finalize the [Draft_CMI General Education Framework](#), and submit for the CC's review and consideration in its next meeting.

IV. [New Matters Arising](#)

A. [POL 101 Course Outline \(Introduction to Political Science\)](#)

1. The CC thoroughly reviewed the [POL 101 Course Outline \(Introduction to Political Science\)](#) and made modifications to SLO 1 and SLO 2.
2. The CC also made modifications to the Connection to Department Mission section.
3. After being thoroughly reviewed, the Marshallese Studies Department Chairperson made a motion to approve the [POL 101 Course Outline \(Introduction to Political Science\)](#). The motion was seconded by the Faculty Senate Representative II. The motion was passed by the majority with no abstentions.

a) DECISION

- (1) With the modifications, the [POL 101 Course Outline \(Introduction to Political Science\)](#), was approved, as projected.**

B. [POL 290 Course Outline \(Politics of Development\)](#)

1. The CC reviewed and discussed the SLOs and made necessary changes to the Course Description section.
2. The [POL 290 Course Outline \(Politics of Development\)](#) was clarified by the CC members that it would be a component of the GenEd courses.
3. There were minor modifications made to the Course Content section by the CC members.



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4. After being carefully reviewed, the Marshallese Studies Department Chairperson made a motion to approve the [POL 290 Course Outline \(Politics of Development\)](#). The motion was seconded by the STEM Department Chairperson and successfully passed by the majority with no abstentions.

a) **DECISION**

(1) **Having the modifications, the [POL 290 Course Outline \(Politics of Development\)](#), was approved, as presented.**

V. For Information

A. [MOU: CMI/UH Hilo Path](#)

1. Per their information, the Vice Chairperson encouraged the CC members to review the [MOU: CMI/UH Hilo Path](#).

VI. Other Matters Arising

A. General Education Department

1. The General Education's Department Chairperson followed up in terms of the Math courses for the Nursing students, in which the STEM Department's Chairperson confirmed that this was still being worked on and an update will be shared with the CC in its next meeting.

B. Nursing Studies Department

1. The Nursing Studies' Department Chairperson inquired in regards to the transferred Nursing students.
 - a) The CC discussed the Nursing students need to meet the standards set by the MoHHS.

VII. Adjournment

- A. The CC's *second* meeting for March 2023, adjourned at 12:04 p.m.

Submitted By:

Concurred By:

Approval Date:

DocuSigned by:

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Meria N. Bollong
Secretariat Officer, EC

DocuSigned by:

49DC44230BBC444...

Jennifer Seru
Vice Chairperson, Curriculum Committee

6/9/2023