



CMI

Curriculum Committee

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258
Uliga Campus

Tel: (692) 625-3394/3291/4931
Fax: (692) 625-7203
Email: cc@cmi.edu

Curriculum Committee

Regular Meeting

11:10 a.m., March 13, 2023

CCCR 2

MINUTES

PRESENT:

Jennifer Seru
Vasemaca Savu (**On Leave**)
Jomi Capelle (**Not Present**)
Mylast Bilimon
Meitaka Kendall-Lekka
Edward Adiniwin
Verenaisi Bavadra (**On Leave**)
Ana Bulavakarua
Waisiki Baleikorocau
Marson Ralpho (**Not Present**)
Marica Rainibogi (**Not Present**)
Patricia Owens-Livai (**Not Present**)
John Stil Vili (**Not Present**)
Waisake Savu (**Not Present**)
Karalaini Osborne

Vice Chairperson
Dean of Academic Affairs
Director of Admissions
Marshallese Studies Department, Chairperson
Business Studies Department Representative
Maritime Training Center Director
Library Director
Liberal Arts Department Chairperson
STEM Department Chairperson
General Education Department Chairperson
Nursing Studies Department Chairperson
WAVES Representative I
WAVES Representative II
Vocational Studies Chairperson
Faculty Representative II

Non - Voting Members

Dr. Elizabeth Switaj (**On Leave**)
Rigieta Lord (**On Leave**)
Yuli Maddison
Lanie Villafania
Vacant
Dr. Sandra Hamilton (**Not Present**)

Vice President of Academic and Student Affairs
Dean of WAVES
SGA Representative
IRA Department Representative
Financial Aid Office Director
Associate Dean of Instructional Quality and Innovation

Attendees via ZOOM

Rosie Koro
Desmond Doulatram

Chairperson
Faculty Representative I

The Curriculum Committee's first meeting for March 2023, was called to order by the Vice Chairperson, at 11:22 a.m.

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The mission statement was recited by all the members of the Curriculum Committee.

I. Review of the Minutes**A. February 20, 2023 (Draft)**

1. The Liberal Arts Department Chairperson made a motion to approve the meeting minutes for [February 20, 2023 \(Draft\)](#). The Marshallese Studies Department's Chairperson seconded the motion, as it was passed successfully, by the majority, with no abstention.

a) DECISION

(1) The minutes for the meeting held [February 20, 2023 \(Draft\)](#), were approved, as presented.

(a) Matters Arising from the Minutes

- (i) There were no matters arising from the minutes.

II. Matter Arising from the Previous Meeting**A. Curriculum manual Version****1. Process to Award Credit for External Certification**

- a) The Vice Chairperson presented the [Process to Award Credit for External Certification](#) to the CC members.
- b) The CC members discussed thoroughly the External Certification Form and its validity.
- c) The inclusion of a time-frame was discussed for the following section:
 - (1) "The completed form should be submitted to the registrar along with a copy of the certification or credential and other necessary documents as proof of evidence including the essay. The original must also be shown to the registrar."
- d) The LA Department's Chairperson made a motion to approve the [Process to Award Credit for External Certification](#). The motion was seconded by the STEM Department's Chairperson, and the



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- e) motion was unanimously approved, by the majority, with no abstentions.

(1) DECISION

- (a) With the modifications, the [Process to Award Credit for External Certification](#), was approved, as projected.

B. [GenEd. Regular Meeting](#)

1. [Draft CMI General Education Framework](#)

- a) Due to the absence of the General Education Department's Chairperson, the [Draft CMI General Education Framework](#), was deferred to the next meeting, scheduled for March 20, 2023.

C. [Justification for Change in the Associate of Science Degree in Elementary Education Program Sheet.](#)

1. The CC Chairperson informed the members that this was still in working progress.

III. Other Matters Arising

- A. The IRA Department's Representative reminded the members of the courses that needed to be archived.

1. The Marshallese Studies Department's Chairperson made a motion for the "Course Equivalency" to be included in the *Course Outline* template. The Business Studies Department's Chairperson seconded the motion. The motion was carried unanimously, by the majority, with no abstentions.

a) DECISION

- (1) As approved, the "Course Equivalency" will be included in the *Course Outline* template starting Fall Semester 2023.**

- B. The LA Department Representative and the Faculty Senate Representative informed the CC members that an MOU between CMI and the University of Hawaii-Hilo had been signed in terms of 2 additional course outlines, the *Introduction to Political Science* and the *Politics of Development*.

1. More information on this matter will be shared, by the LA Department Representative and the Faculty Senate Representative, in the next CC meeting, scheduled for March 20, 2023.

IV. Adjournment

- A. The CC's first meeting for March 2023, adjourned at 11:57 a.m.



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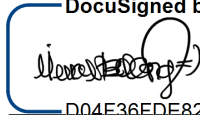
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Submitted By:

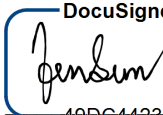
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Meria N. Bollong
Secretariat Officer, EC

Concurred By:

DocuSigned by:


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Jennifer Seru
Vice Chairperson, Curriculum Committee

Approval Date:

March 20, 2023