



CMI

Curriculum Committee

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258
Uliga Campus

Tel: (692) 625-3394/3291/4931
Fax: (692) 625-7203
Email: cc@cmi.edu

Curriculum Committee

Regular Meeting

11:10 a.m., June 9, 2023

BoR Conference Room

MINUTES

Members:

Jennifer Seru
 Vasemaca Savu
 Jomi Capelle (**Duty Travel**)
 Mylast Bilimon
 Edward Adiniwin
 Verenaisi Bavadra
 Ana Bulavakarua (**On Leave**)
 Waisiki Baleikorocau
 Marson Ralpho
 Marica Rainibogi
 Ekta Madan
 Patricia Owens-Livai (**Not Present**)
 John Stil Vili (**Not Present**)
 Waisake Savu (**Not Present**)
 Desmond Doulatram
 Karalaini Osborne

Vice Chairperson
 Dean of Academic Affairs
 Director of Admissions
 Marshallese Studies Department, Chairperson
 Maritime Training Center Director
 Library Director
 Liberal Arts Department Chairperson
 STEM Department Chairperson
 General Education Department Chairperson
 Nursing Studies Department Chairperson
 Agroforestry Studies Department Chairperson
 WAVES Representative I
 WAVES Representative II
 Vocational Studies Chairperson
 Faculty Representative I
 Faculty Representative II

Non - Voting Members

Dr. Elizabeth Switaj
 Dr. Sandra Hamilton *

Vacant
 Vacant

Vice President of Academic and Student Affairs
 Associate Dean of Instructional Quality and Innovation
 SGA Representative
 Financial Aid Office Director

Attendees via ZOOM

Rosie Koro
 Meitaka Kendall-Lekka
 Rigieta Lord *
 Lanie Villafania *

Chairperson
 Business Studies Department Representative
 Dean of WAVES
 IRA Department Representative

Non-Voting Member *

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The Curriculum Committee's *first* meeting for June 2023, was called to order by the Vice Chairperson, at 11:10 a.m.

The mission statement was recited by the members of the Curriculum Committee.

I. Review of the Minutes

A. March 20, 2023 (Draft)

1. The Faculty Senate Representative I made a motion to approve the meeting minutes for [March 20, 2023 \(Draft\)](#). The Faculty Senate Representative II seconded the motion, as it was passed successfully, by the majority, with two abstentions.

a) DECISION

(1) The minutes for the meeting held [March 20, 2023 \(Draft\)](#), were approved, as presented.

(a) Matters Arising from the Minutes

- (i) There were no matters arising from the minutes.

II. ACCJC Standard to Review Relevant to the Curriculum Committee

A. 2.2. The institution, relying on faculty and other appropriate stakeholders, designs and delivers academic programs that reflect relevant discipline and industry standards and support equitable attainment of learning outcomes and achievement of educational goals.

B. Review Criterion:

1. The institution's processes for curriculum design and development include appropriate faculty oversight for ongoing review, monitoring, and revision of programs in order to close identified gaps in student achievement.

III. Matter Arising from the Previous Meeting

A. GenEd. Regular Meeting

1. As per the General Education's Department Chairperson, a meeting had not been held.
2. [Draft CMI General Education Framework](#)
 - a) PI 260 Nuclear Issues in the Pacific



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(1) To become a General Education Course and to be taught as a course in the Education Program.

(a) The VPASA recommended that documents be compiled into one program sheet before submitting for the CC's review and consideration.

B. [Justification for Change in the Associate of Science Degree in Elementary Education Program Sheet.](#)

1. The CC discussed the Waiver & Substitution Policy in relevance to the document.
2. This was to be further discussed in the next CC meeting on June 23, 2023.

C. [CC ISLO #3](#)

1. After being carefully reviewed, it was agreed by the members that the target date to be completed for the [CC ISLO #3](#), was July 21, 2023.

IV. New Matters Arising

A. [AA Degree in Liberal Arts Program Sheet - Revision May 2023](#)

1. With the absence of the Liberal Arts Department Chairperson, the [AA Degree in Liberal Arts Program Sheet - Revision May 2023](#), was deferred.

B. [FINAL PROGRAM DOCUMENT ADULT HIGH SCHOOL](#)

1. After being thoroughly reviewed, the Dean of WAVES was to finalize the document, and resubmit for the Secretariat Officer's dissemination for CC member's final review and reconsideration electronically by June 12, 2023.

C. [Education Department Change in Marshallese Requirements](#)

D. [CMI Program Curriculum ASEE](#)

E. [Current Program Sheet ASEE](#)

F. [NEW Program Sheet ASEE](#)

1. The agenda items from *IV.C* to *IV.F* were to be compiled into one document and resubmit for the CC's review and consideration.

V. Other Matters

A. Course Outline Revisions

1. The CC members clarified the procedures regarding course outline revisions.

VI. Matters for the Next Meeting



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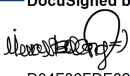
Email: cc@cmi.edu

- A. Dev.Ed
- B. Math for Nursing

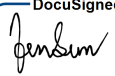
VII. Adjournment

- A. The CC's *first* meeting for June 2023, adjourned at 11:52 a.m.

Submitted By:

DocuSigned by:

D04F36FDE82B468...
Meria N. Bollong
Secretariat Officer, EC

Concurred By:

DocuSigned by:

49DC44230BBC444...
Jennifer Seru
Vice Chairperson, Curriculum Committee

Approval Date:

6/23/2023