



Curriculum Committee
11:10 a.m. Monday, February 6, 2023
BoR Conference Room

MINUTES

PRESENT:

Rosie Koro
Jennifer Seru
Jomi Capelle
Mylast Bilimon
Meitaka Kendall-Lekka
Edward Adiniwin
Verenaisi Bavadra (**Not Present**)
Ana Bulavakarua
Waisiki Baleikorocau
Marson Ralpho
Marica Rainibogi
Patricia Owens-Livai (**Not Present**)
John Stil Vili (**Not Present**)
Waisake Savu
Desmond Doulatram
Karlaini Osborne

Chairperson
Vice Chairperson
Director of Admissions
Marshallese Studies Department, Chairperson
Business Studies Department Representative
Maritime Training Center Director
Library Director
Liberal Arts Department Chairperson
STEM Department Chairperson
General Education Department Chairperson
Nursing Studies Department Chairperson
WAVES Representative I
WAVES Representative II
Vocational Studies Chairperson
Faculty Representative I
Faculty Representative II

Non - Voting Members

Dr. Elizabeth Switaj
Lanie Villafania (**On Leave**)
Sali Andrike (**Not Present**)
Dr. Sandra Hamilton

Vice President of Academic and Student Affairs
IRA Department Representative
Financial Aid Office Director
Associate Dean of Instructional Quality and Innovation

ATTENDEES via ZOOM

Voting Members

Vasemaca Savu

Dean of Academic Affairs

Non-Voting Members

Rigieta Lord (**On Leave**)
Yuli Maddison (Not Present)

Dean of WAVES
SGA Representative



The *first* CC meeting for February 2023 was called to order by the Chairperson at 11:14 a.m.

The mission statement was recited by all the CC members.

I. **Approval of the Previous Meeting Minutes**

A. **November 21, 2022 (Draft)**

- i. The MINUTES of November 21, 2022, were reviewed by the CC members. After the committee had their review, the LA Department's Chairperson made a motion to approve the minutes, seconded by the Marshallese Studies Representative. The motion was approved by the majority with no abstentions.

DECISION

With the minor modifications, the CC MINUTES of November 21, 2022, were approved, as read.

B. **Matters Arising from the MINUTES**

- i. There were no matters arising from the minutes.

II. **New Matters Arising**

A. **GenEd. Regular Meeting**

- i. The GenED Department's Chairperson shared the following with the CC members:

a)

CMI 101 FIRST YEAR SEMINAR	ACTION
The GE Committee hopes to re-visit the CMI 101 Course Outline with CMI 101 instructors if it has not yet been refined and approved by the Curriculum Committee.	GE Committee CMI 101 Instructors

b)

ICS 101	ACTION
The GE Committee feels that ICS 101 needs more instructors	STEM Chair/Rep

c)



NURSING MATHEMATICS	ACTION
The GE Committee inquires the CC about the Math for Nursing for the AS for Nursing Program	Curriculum Committee

d)

ENG 111 and 105 – ENGLISH WRITING AND COMPOSITION/ ENGLISH SPEAKING	ACTION
The GE Committee raises possible solutions to existing issues in ENG 111 and 105	GE Committee Liberal Arts Dept.

(1) The CC thoroughly discussed the need to review/revise the Math for Nursing course outline for the Nursing Department.

(a) This was to be further discussed and reviewed by the Nursing Department, the STEM Department, and the Associate Dean of Instructional Quality.

ii. [Draft CMI General Education Framework](#)

- a) The GenED Department's Chairperson shared the [Draft CMI General Education Framework](#), with the CC members.
- b) The CC members were allowed their "first read" of the document, and will be brought back for the CC's review and consideration in its next meeting on February 20, 2023.

B. [Justification for Change in the Associate of Science Degree in Elementary Education Program Sheet](#)

- i. This was agreed by the CC members to be deferred until the next meeting on February 20, 2023

III. **Other Matters**

A. **Maritime Department**



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- i. The Director of the Maritime Department was to share a folder that needed the CC members' review and consideration, with the Secretariat Officer to disseminate among the CC members.
 - a) The CC members agreed, as a majority, that the Maritime folder be reviewed and considered, electronically, by Thursday, February 9, 2023, at 5:00 p.m.

Adjournment

The *first* CC meeting for February was adjourned at 11:48 a.m.

Submitted By:

DocuSigned by:

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 Meria N. Bollong
 Secretariat Officer, EC

Concurred By:

DocuSigned by:

 59252531F4FC4A3...
 Rosie Koroi
 Chairperson, Curriculum Committee

Approval Date:

February 20, 2023