



Curriculum Committee
11:10 a.m. Monday, February 20, 2023
BoR Conference Room

MINUTES

PRESENT:

Rosie Koroï
Jennifer Seru (**Not Present**)
Vasemaca Savu
Jomi Capelle
Mylast Bilimon
Meitaka Kendall-Lekka (**Not Present**)
Edward Adiniwin (**Not Present**)
Verenaisi Bavadra (**Not Present**)
Ana Bulavakarua
Waisiki Baleikorocau
Marson Ralpho
Marica Rainibogi
Patricia Owens-Livai (**Not Present**)
John Stil Vili (**Not Present**)
Waisake Savu (**Not Present**)
Desmond Doulatram
Karalaini Osborne

Chairperson
Vice Chairperson
Dean of Academic Affairs
Director of Admissions
Marshallese Studies Department, Chairperson
Business Studies Department Representative
Maritime Training Center Director
Library Director
Liberal Arts Department Chairperson
STEM Department Chairperson
General Education Department Chairperson
Nursing Studies Department Chairperson
WAVES Representative I
WAVES Representative II
Vocational Studies Chairperson
Faculty Representative I
Faculty Representative II

Non - Voting Members

Dr. Elizabeth Switaj
Rigieta Lord (**On Leave**)
Yuli Maddison (**Not Present**)
Lanie Villafania (**On Leave**)
Sali Andrike (**Not Present**)
Dr. Sandra Hamilton (**Not Present**)

Vice President of Academic and Student Affairs
Dean of WAVES
SGA Representative
IRA Department Representative
Financial Aid Office Director
Associate Dean of Instructional Quality and Innovation

The *second* CC meeting for February 2023 was called to order by the Chairperson at 11:07 a.m.

The mission statement was recited by the LA Department Chairperson.

I. Approval of the Previous Meeting Minutes



- A. [January 9, 2023 \(Draft\)](#)
- i. After careful consideration, the Dean of Academic Affairs made a motion to approve the drafted meeting minutes for January 9, 2023. The LA Department Chairperson seconded the motion, as it was carried successfully, by the majority, with no abstentions.
 - a) **DECISION**
 - (1) **Having no corrections, the meeting minutes for the meeting held on [January 9, 2023 \(Draft\)](#), were approved, as presented.**
- B. [February 6, 2023 \(Draft\)](#)
- i. The Dean of Academic Affairs moved to approve the draft minutes for the February 6, 2023 meeting. The Marshallese Studies Department Chairperson seconded the motion and the motion was approved, by the majority, with no abstentions.
 - a) **DECISION**
 - (1) **Having no modifications, the meeting minutes for the meeting held, [February 6, 2023 \(Draft\)](#), were approved, as projected.**
- C. **Matters Arising from the MINUTES**
- i. The CC members discussed II.A.i.d.(1), regarding course outlines.
 - a) As per the Dean of Academic Affairs, course outlines that were reviewed 3 years ago, needed to be reviewed.
- II. **Matters Arising from the Previous Meeting**
- A. [Curriculum manual Version](#)
- i. The [Curriculum manual Version](#), was deferred for the next CC meeting, scheduled for March 6, 2023.
- B. [Common Courses](#) - Approved on January 9th
- C. [Rating Forming Part of an Engine Room Watch](#)
- D. [Rating Forming Part of a Navigation Watch](#)
- i. [Electronic Voting Results](#)
 - a) 14 AYES (Passed by the majority on February 14, 2023)
 - (1) The electronic voting results for II.B - II.D., were shared by the Chairperson.
- E. Updates from Recognition of Prior Knowledge
- F. [GenEd. Regular Meeting](#)



- i. The CC discussed thoroughly the need to review and revise the Math for Nursing course outline for the Nursing Program.
 - a) The VPASA stressed the importance of obtaining data to help determine the outcome regarding the GE Committee's recommendation.
- ii. The Dean of Academic Affairs made a motion for the Nursing department to gather the needed data and share with the STEM department. The STEM department would share these data results with the CC in its next meeting on March 6, 2023. The LA Department Chairperson seconded the motion and the motion was successfully passed by the majority, with no abstentions.
 - a) **DECISION**
 - (1) It was recommended and approved by the CC that the Nursing Department obtain data results, regarding the Math for Nursing for the Nursing Program.
 - (2) It was recommended and approved that after the data results were obtained by the Nursing department, the data results would be shared with the STEM department to bring forth for the Curriculum Committee's review and consideration
- iii. [Draft CMI General Education Framework](#)
 - a) The General Education Department's Chairperson was to review the comments on the document and re-submit for the Curriculum Committee's review and consideration.

G. [Justification for Change in the Associate of Science Degree in Elementary Education Program Sheet.](#)

- i. The Chairperson was to work further on the document and re-submit for the Curriculum Committee's review and consideration.

III. Other Matters Arising

- A.** The Chairperson reminded the CC members to update their course outlines.

Adjournment

The *first* CC meeting for February was adjourned at 11:48 a.m.



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Submitted By:

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Meria N. Bollong
Secretariat Officer, EC

Concurred By:

DocuSigned by:

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Jennifer Seru
Vice Chairperson, Curriculum Committee

Approval Date:

March 13, 2023