

**Curriculum and Assessment Committee
Minutes – October 19, 2020 Regular Meeting**

Date: October 19, 2020 (Monday), 11:20 am A.M, in BOR Conference Room

Agenda Item(s):

1. October 5, 2020 draft minutes
2. Course Outlines:
 - o AH 114, NUR 110
 - o GEO 121
 - o TRN 101
 - o Governmental Accounting Certificate
3. Others

Attendance: 12

present:

Meitaka Kendall-Lekka
Dr. Pamela Perkins
Florence Peter
Camari Koto
Dako Nating
Waisake Savu
Melina C Riklon

Jennifer Seru
Elizabeth Switaj
Oyinade
Ogunmokun
Waisiki
Baleikorocau
Rigieta Lord
Terry Henos

Excused:

Guests:

Nik Willson

Minutes:

The meeting was called to order at **11:17 A.M.** in BOR conference room by Florence Peter, CC chair.

1. October 5, 2020 Draft Minutes reviewed– Moved to approve. Seconded. Passed. 2 abstentions.
- 2 TRN 101 second presentation before the committee by Nik Wilson.
 - The committee was informed that the CIP # was taken from the CC manual, the version # of the 1st course. Also that this 1st course will lead to the Translation Certificate Program.
 - Reconditions were made for some changes on the following;
 - o Check on the current ENG 105 SLO
 - o Change course prepared by to Department name
 - o Include as Pre-requisite – Permission of the Instructor (to be open to those who do not meet the other requirements)
 - The outline to be edited with all the recommended suggestions
 - Tabled until it is ready for CC review again.

3. Governmental Accounting report of the meeting between Dean ACE and Chair Business Program was presented by Dean ACE (Rigi Lord);

- Both department have an understanding of the bigger program in plan for Business Program and the need from the market for immediate upskilling of those engaged in the workforce.
- Dean ACE and Business Program Chair assured that they will work together in the future to support the development of the Business Degree.
- Governmental Accounting course outlines is cleared to be reviewed by CC
- A special meeting was called for Monday October 26th at 11:10 am in the BoR to review the course outlines.

4. Course Outlines tabled for future agenda

- GEO 121
- AH 114
- NUR 110
- TRN 101
- Governmental Accounting

Meeting adjourned at 12:05 noon.

Future agenda items:

1. October 19, 2020 draft minutes
2. Course Outlines – Governmental Accounting, GEO 121, AH 114, NUR 110
3. Others

Next meetings:

Special Meeting October 26, 2020 (Governmental Accounting).

Regularly scheduled meetings are 1st and 3rd Mondays. Next meetings will be on Monday, November 2, 2020

Respectfully submitted,

Jennifer Seru
Recording Secretary