

**Curriculum and Assessment Committee
Minutes –July 26, 2021, Summer Regular Meeting**

Date: July 26, 2021 (Monday), 9:00 am in WH 202 room.

Agenda:

1. Minutes of July 23, 2021
2. EDU/ASEE & BAEE Course Outlines
3. Nursing Course Outlines
4. Development Course Outlines
5. LA Course Outlines
5. Other Matters

Attendance: 12 present:

Pamela Perkins	Rigieta Lord
Florence Peter	Jennifer Seru
Waisake Savu	Elizabeth Switaj
Rosie Koroi	Oyinade Ogunmokun
Vasemaca Savu (zoom)	Adedayo Ogunmokun

Apologies Received:

Sali Andrike

Agenda Item(s):

The meeting was called to order at **9:20 A.M.** in WH 202 by CC chair, Florence Peter.

1. July 23, 2021, summer regular meeting minutes were reviewed and approved by the committee.

2. EDU/ASEE Course Outlines.

EDU 109

- SLO #4 added reflecting the Special Education component.
- The word explore was changed to articulate as suggested.
- Under the PLO skills column, Introduced (I) was selected
- Under Justification, it was recommended that the outline should show the special education connection in EDU 211. Therefore, EDU 211 is expected to be presented back to CC with the addition of the next connection.
- After editorial updates, CC Approved EDU 109.

EDU 296

- After review and discussions, EDU 296 was tabled for the next meeting.

EDU BAEE Course Outlines.

EDU 313

- The course description was added.
- The 48 contact hours were added.
- ISBN #s were added.
- After editorial updates, CC Approved EDU 313

EDU 314

- Revisions to Lecture/Seminar hours and credits were done. These included 40hrs for Lecture/Seminar with 2.5 credits and 24 hours of Fieldwork with 0.5 credits with a total of 3 credits for the course.
- After editorial updates, CC Approved EDU 314.

EDU 322

- Under the PLO skills column, Master (M) was selected for SLO 3 and SLO 4.
- The course content statement was revised to Students will master.
- The course title was underlined.
- After editorial updates, CC Approved EDU 322.

EDU 323

- The 48 contact hours were added.
- Under the PLO skills column, Master (M) was selected for all.
- The course content statement was revised to Students will master.
- After editorial updates, CC Approved EDU 323.

ETH 300

- The word Describe for SLO 3 was changed to Critique.
- The correct name for GE 3- Problem Solving was added.
- Under PLO skills column Practice was selected for all.
- The course content statement was updated to read Students will understand.
- A question was raised about why the BAEE PLOs were not included in the PLO table. The course outline was table until clarification is made in the next meeting.

EDU 427

- The course description was revised to a shorter version from the original.
- Revisions to Lecture/Seminar hours and credits were made. These included 56 hours of Lecture/Seminar with 3.5 credits and 24 hours of fieldwork with 0.5 credits with a total of 4 credits.
- Under the PLO skills column, Master (M) was selected for all. •
- The course content statement was updated to read Students will understand
- Under course content, the verbs introducing SLOs 3,5, and 9 were deleted.
- Under Methods of Instruction, Fieldwork was added under Others.
- CC Approved EDU 427, with the editorial updates to be done by the Course Editor.

3. The Nursing Course Outline folder was tabled for the next meeting.
4. The Developmental Course Outline folder was tabled for the next meeting.
5. The LA Course Outlines were tabled for the next meeting.

6. The committee agreed to do another 9:00 am-12-noon meeting on Monday, August 2nd to work on the pending course outlines.

7. The GE PLOs will be shared by the GE chair for course outline clarification.

Meeting adjourned at 12:10 noon

Future agenda items:

1. Aug 2nd, 2021 draft minutes
2. Education ASEE/BAEE Course Outlines
3. Nursing Course Outlines
4. Developmental Education Course Outlines
5. LA Course Outlines
6. CC Assessment Report AY 20-21
7. AY 21-22 CC Officers Election
8. Faculty Reps Selection and Invitation
9. CC RSA & Manual Revision AY 21-22
10. Others

Next meetings:

Regularly scheduled meetings are 1st and 3rd Mondays during the regular semester.
The next meeting will be on Monday, August 2, 2021.

Respectfully submitted,

Jennifer Seru
Recording Secretary