

**Curriculum and Assessment Committee
Minutes –June 18, 2021, Summer Regular Meeting**

Date: June 18, 2021 (Monday), 11:15 am in the BoR meeting room.

Agenda:

- 1 June 11, 2021 meeting minutes
2. STEM Courses - ICS 101 & ICS 104
- 3.ENG 230,
4. Nursing Course Outlines
5. EDU Course Outlines
6. Other matters

Attendance: 12 present:

Waisiki Baleikorocau	Jennifer Seru
Rigieta Lord	Elizabeth Switaj
Pamela Perkins	Oyinade Ogunmokun
Florence Peter	Dako Nating
Verenaisi Bavadra	Rosie Koro
Jomi Capelle	Adedayo Ogunmokun
Vasemaca Savu (zoom)	Sali Andrike

Agenda Item(s):

The meeting was called to order at **11:20 A.M.** in BOR by Florence Peter, CC chair.

1. June 11, 2021 regular meeting minutes was reviewed and with some edits and corrections, the committee Approved the minutes.
2. STEM Courses review continued;
 - a) ICS 101
 - It was suggested that text should be included under SLO links, whereas PLO links will only include the numbers. Revisions were made to reflect this on the course outline.
 - It was also agreed that moving forward this will be the expected formatting in the SLO and PLOs linking tables and this does not affect the course outlines previously approved using this new template.
 - Under Purpose of the course, requirement for Certificate in Accounting Clerkship and Certificate in Public Health were added
 - Under SLO #1 the word *in* was deleted
 - Under SLO # 2 the word *business* was changed to *project* to be inclusive of other programs. This change was reflected in the SLO and PLO linking tables as well.

- ICS 101 course outline Approved

b) ICS 104

- LA and Certificate in Accounting Clerkship were added under elective
- With the added SLO #4, this means that a substantive change was made to the course outline and this was checked accordingly.
- The SLO text was added to the SLO linking table.
- ICS 104 course outline Approved

3. LA Course

a) ENG 230

- LA and Nursing were added under electives. It will be listed under Humanities choice for students in these programs
- It was suggested to change SLO# 4 from *Look to* film as a larger part of art, society and history to *Contextualize* film as a larger part of art, society and history
- ENG 230 course outline Approved

4. The Nursing and EDU course outlines were tabled for later meetings.

5. Department chairs were reminder to share the course outlines in a folder rather than individually for organization and tracking purposes.

Meeting adjourned at 12:10 noon

Future agenda items:

1. June 24, 2021 draft minutes
2. Nursing Course Outlines
3. Education Course Outlines
4. Developmental Education Course Outlines
5. CC Assessment Report
6. Others

Next meetings:

Regularly scheduled meetings are 1st and 3rd Mondays during the Regular semester. For this Summer 2021 semester, CC will meet every Friday due to class schedules of CC faculty members. Next meeting will be on Friday, July 9, 2021.

Respectfully submitted,

Jennifer Seru
Recording Secretary