

**Curriculum and Assessment Committee  
Minutes –May 24, 2021, Special Meeting**

Date: May 24, 2021 (Monday), 11:15 am in WH 101, in BOR Room

Agenda:

1. May 17, 2021 regular meeting minutes
2. STeM courses (left over from last week's meeting)
3. Nursing Course Outlines
4. Cert in Governmental Accounting Program Sheet
5. ENG 230, ENG 151
6. Other Matters

**Attendance: 12 present:**

Waisiki Baleikorocau	Jennifer Seru
Rigieta Lord	Elizabeth Switaj
Pamela Perkins	Oyinade Ogunmokun
Florence Peter	Dako Nating
Verenaisi Bavadra	Rosie Koro
Gideon Lakjohn	Adedayo Ogunmokun

**Agenda Item(s):**

The meeting was called to order at **11:20 A.M.** in BOR in WH 101 by Florence Peter, CC chair.

1. May 17, 2021 regular meeting minutes was reviewed. A minor edit was done under the Math 068 report. The word 'new' was deleted in the last bullet point. The committee Approved the minutes.
2. STeM Courses review continued;

**MATH**

- a) Math 102 - The revisions included the following;
  - The revision date was changed to May 2021
  - Math 102 was Approved

**SCIENCE**

- a) ANAT 110 (SCI 110)
  - The Alpha number was changed from SCI 110 to ANAT 110
  - The committee recalculated the hours to include lab hours with a total of 96hrs
  - The Degree electives were specified as LA with Science Specialization

- This course would be a pre-requisite to BIO 101 .
- The SCI 101 was Approved as AGR 101

b) ANAT 210 ( SCI 210)

- The alpha number was changed from SCI 210 to ANAT 210
- The committee recalculated the hours to include lab hours with a total of 96 hrs
- The outline was tabled because the course description was missing

c) MICR 101( SCI 215)

- The alpha number was changed SCI 215 to MICR 215
- The committee recalculated the hours to include lab hours with a total of 96 hrs
- Practical hours were moved to lab hours
- Delete the Nursing Only elective option, add LA
- The pre-requisite to this course would be BIO 101
- Delete the SLO-demonstrate knowledge of chemistry.
- The SCI 215 was Approved as MICR 101

3. Governmental Accounting Program Sheet;

The program sheet was presented by Dean WAVES. The committee reviewed the document and Approved it.

4. LA courses, ENG 230 and ENG 151 were tabled of the next meeting.

5. The Nurse Course outlines tabled.

Other Business:

6. Summer Meetings Discussion;

The committee discussed the possibility of continuing to hold CC meetings throughout the summer semester due to pending course outlines to be reviewed before the new academic year. The committee agreed to meet for summer beginning on June 11 and every Friday through summer semester. The VPASA noted that CC credit compensation to be awarded for this summer semester because of CC's summer work plan.

7. The VPASA reminded department chairs again that CC Approved course outlines are not official until they complete the signature process.

**Meeting adjourned at 12:10 noon**

**Future agenda items:**

1. June 11, 2021 draft minutes
2. ANAT 210 Course Outline

- 3.ENG 230, ENG 151
4. Nursing Course Outlines
5. Developmental Education Course Outlines
6. Education Course Outlines
7. Others

**Next meetings:**

Regularly scheduled meetings are 1<sup>st</sup> and 3<sup>rd</sup> Mondays during the Regular semester. For this Summer 2021 semester, CC will meet every Friday due to class schedules of CC faculty members. Next meeting will be on Friday, June 18, 2021.

Respectfully submitted,

Jennifer Seru  
Recording Secretary