

**Curriculum and Assessment Committee
Minutes – February 15, 2021 Regular Meeting**

Date: February 15, 2021 (Monday), 11:10 am A.M, in BOR Conference Room

Agenda Item(s):

1. February 1, 2021 regular meeting minutes
2. ACE Agroforestry Terrestrial Ecosystems Program
3. GEO 121 Course Outline
4. Gen Ed CHAIR
3. Others

Attendance: 9

present:

Pamela Perkins
Florence Peter
Dako Nating
Rosie Koroi
Rigieta Lord

Jennifer Seru
Elizabeth Switaj
Oyinade Ogunmokun
Waisiki
Baleikorocau
Jomi Capelle

Excused: Meitaka Kendall-Lekka Vasemaca Savu Guests: Ekta Madan
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Minutes:

The meeting was called to order at **11:120 A.M.** in BOR conference room by Florence Peter, CC chair.

1. Minutes for February 1, 2021 meeting was approved. 1 Abstention
2. Dr. Ekta Madan presented the Agroforestry Program. She reported to the committee of the new revised updates on the document based on the committee suggestions from February 1.
 - A question was raised regarding the weather labs will be conducted online. The response was that it will be on face-face mode, therefore hours should be zeroed
 - Point of clarification was made on pre-requisites
 - AGF 101 and 103- High School prereq
 - AGF 102, 104 and 105- C or better prereq of previous level.
 - Check, non-substantive change on new template
 - Question was also raised on recognition of previous knowledge. Recommendation was made to check and revise linking's to SLO 1 and SLO 2
 - The Gen Ed requirements for the AGF Program be deleted. The Program Sheet be revised and voted online

The committee recommended that these revisions be updated and voted online since the documents has been on review with CC since January.

The revised documents were shared and voted on line. The online voting was confirmed and approved by Thursday, March 11.

- ✓ AGF Course Outlines- Approved
- ✓ AGF Program Sheet - Approved

3. GEO 12 course outline was reviewed. The course outline was presented in the new template. The course outline was approved.

4. GE Chair Update.

- CC Chair reported that invitation of interest was shared with faculty senate.
- 1 faculty interest was received after the meeting.
- Since there was only 1 interest the committed vote on the confirmation online
- The GE chair online voting was confirmed on March 11, 2021
- Dr Adedayo Ogunmokun has been approved as GE Chair.

5. A reminder that course outlines of programs are not officially approved until all required signature are on the documents.

Meeting adjourned at 12:05 noon.

Future agenda items:

1. February 15, 2021 minutes
2. GE Chair confirmation
3. EDU /VCARP Course Codes issue
4. Archived Course Outlines
5. Others

Next meetings:

Regular Meeting March 15, 2021.

Regularly scheduled meetings are 1st and 3rd Mondays. Next meetings will be on Monday, January 18, 2021.

Respectfully submitted,

Jennifer Seru
Recording Secretary