

**Curriculum and Assessment Committee
Minutes – February 1, 2021 Regular Meeting**

Date: February 1, 2021 (Monday), 11:10 am A.M, in BOR Conference Room

Agenda Item(s):

1. January 18, 2021 regular meeting minutes
2. ACE Agroforestry Terrestrial Ecosystems Program
3. Others

Attendance: 9

present:

Pamela Perkins
Florence Peter
Dako Nating
Rosie Koro
Rigieta Lord

Jennifer Seru
Elizabeth Switaj
Oyinade Ogunmokin
Waisiki
Baleikorocau
Jomi Capelle

Excused: Meitaka Kendall- Lekka Vasemaca Savu Guests: Ekta Madan
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Minutes:

The meeting was called to order at **11:120 A.M.** in BOR conference room by Florence Peter, CC chair.

1. Minutes for January 18th meeting was approved.

2. Dr. Ekta Madan presented the Agroforestry Program. She reported to the committee of the new revised updates on the document based on the committee's suggestions from January 4th meeting :

- The program will follow an 8 weeks' module
- Agroforestry 1 &3 will be covered in the first 8 weeks
- Agroforestry 2,4, &5 will be in the next 8 weeks
- The 15 credits program will be completed in 1 semester

3. Other recommendations made at the Jan 18th meeting:

- Add employment possibilities in the Intended Outcomes
- Add high school as a requirement for admission
- Add work experience as a preferred requirement
- Agroforestry course outlines to be updated into the new template
- Create program sheet and follow template on pg36 of the CC manual

4. CC Chair to share the following information to Faculty Senate in response to the question about the responsibility of the GE chair:

- The GE chair will do the program review and curriculum revisions
- The role does not include budgetary management
- It comes with a 3 credit release hours

5. A reminder to all departments to work on changing their course outlines to the new template and bring them to CC for approval or reaffirmation. The department chairs are to talk VP ASA (Dr Elizabeth) if they are considering a substantive change.

Meeting adjourned at 12:05 noon.

Future agenda items:

1. February 15, 2021
3. Agroforestry Course Outlines
2. Course Outline –GEO 121
5. GE Chair
3. Others

Next meetings:

Regular Meeting February 15, 2021.

Regularly scheduled meetings are 1st and 3rd Mondays. Next meetings will be on Monday, January 18, 2021.

Respectfully submitted,

Jennifer Seru
Recording Secretary