

**Curriculum and Assessment Committee
Minutes – January 18, 2021 Regular Meeting**

Date: January 18, 2021 (Monday), 11:10 am A.M, in BOR Conference Room

Agenda Item(s):

1. December 07, 2020 regular meeting draft minutes
January 04, 2021 regular meeting minutes
2. ACE Agroforestry Terrestrial Ecosystems Program
3. Others

Attendance: 9

present:

Pamela Perkins
Florence Peter
Dako Nating
Rosie Koro
Rigieta Lord

Jennifer Seru
Elizabeth Switaj
Oyinade Ogunmokun
Waisiki
Baleikorocau

Excused: Meitaka Kendall- Lekka Vasemaca Savu Guests: Dr Ekta Madan

Minutes:

The meeting was called to order at **11:120 A.M.** in BOR conference room by Florence Peter, CC chair.

1. December 07, 2020 minutes approved. 1 abstention.
January 04, 2021 minutes approved. 1 abstention.
2. Dr. Ekta Madan presented the Agroforestry Program. She informed the committee of the updates done the document based on the committee suggestions:
 - The Program Learning Outcomes (PLO) was approved.
 - PLO's linking to the SLO's in the course outlines was updated
 - ISLO's updated in the document.
3. CC highlighted the following revisions on the document and to be presented again in the next meeting:
 - Mission statement in the document to be updated to the latest BoR approved version (Dec 2020)
 - The 15 weeks course sequence to be revised. The proposed 15 credits /1-year program timeline to be revised (15 credits= 1 semester).
 - The Intended Post Graduation Outcomes to be completed and presented with document in the next meeting.
 - The revised links to be added to the Agroforestry course outlines

- Program Sheet for the program to be presented in the next meeting.
- The Budget portion to be presented to the Budget Committee for informational.
- Check on the General Education Requirements for the program, to add the ENG courses.

4. GEO 121 course outline.

- LA chair will contact the former Geography instructor for the revised document and report in the next meeting.

5. Course Editor support.

- The CC course Editor. Rigi Lord will start training CC faculty rep, Dako Nating into the role.

6. Degree Programs are expected to be presenting course outlines at CC for new, revision approval or affirmation based on their Program Reviews.

Meeting adjourned at 12:05 noon.

Future agenda items:

1. February 1, 2021
3. ACE Agroforestry Terrestrial Program
2. Course Outline –GEO 121
5. GE Chair
3. Others

Next meetings:

Regular Meeting February 1, 2021.

Regularly scheduled meetings are 1st and 3rd Mondays. Next meetings will be on Monday, January 18, 2021.

Respectfully submitted,

Jennifer Seru
Recording Secretary