

Curriculum Assessment Meeting Minutes

Dec 7, 2010

WH 202

Present:

William Key

Peter Cammish

Don Hess

Max Voelzke

Deborah Nelson

Gary Abbott

Rob Johnson

Mary Van Auken

Rosita Capelle

Janet Hess

Mike Sutton

Ruth Abbott

Called to order at 11:04 by Peter Cammish.

1. William moves to accept CMI Toolbox, no second.

A letter was proposed outlining the CAC issues with the Toolbox Program Proposal as it stands. Jan MOVED to pass with changes. Deb seconded. Motion passed.

Letter to include questions concerning CAC:

1. How does the Program propose to fund itself and become sustaining? A clear explanation of the funding stream is requested.
2. Facilities? How will they be prepared and funded?
3. What procedures are in place for Academic Oversight?
4. What is the PELL effect on students when this program is in addition to the current Developmental Course load?
5. What is the kind and nature of the oversight of the Arrak Center? (Will the Dean of Land grant oversee the campus? Who will oversee the program? (for Program Review purposes?)
6. Who will oversee the faculty evaluation process? Dean of Academic Affairs?
7. How will recruitment be conducted? Will the students have to pass the current CMI placement test to be admitted?
8. What is the Method of recruitment of students and what information will be disseminated to the students before the students decide to enter the program?
9. What is the process of admissions?  
Currently only a few students indicate interest.

William MOVED that the CAC write a letter to the EC expressing our support of the program in theory and the belief that it will be viable after careful planning and further requesting that our questions be answered to our satisfaction.

Janet seconded. Motion passed.

Letter is to be written by Peter with a summary of our by-laws.

2. Education Bachelor's degree Program Learning Outcomes. Max MOVED to accept, Gary seconded. Motion passed noting that the dates will be changed.