

**Curriculum and Assessment Committee  
Minutes-Sept 28, 2010**

Date: Sept 28, 2010, RM 202 WH, 11:00 AM

Agenda:

- BIT Program Review

Present:

- |                   |                    |
|-------------------|--------------------|
| 1. Gary Abbott    | 8. Mike Sutton     |
| 2. Peter Cammish  | 9. John Pagolu     |
| 3. Janet Hess     | 10. Max Voelzke    |
| 4. Don Hess       | 11. Deborah Nelson |
| 5. Florence Peter | 12. Rob Johnson    |
| 6. Mary Van Auken | 13. William Key    |
| 7. Rosita Capelle |                    |

Meeting Called to order 11:00 am

- BIT Program Review

In order to accept the Review and move on several suggestions were brought forward:

1. Accepting the Review but not the content, since the review has already been quite costly and included the work of consultants, several continuing education conferences and trainings, and four years of effort on the part of the CAC.
2. Including guidelines and a timeline for improvement if the Review is accepted
3. Following the recommendation included in the Review itself to break apart the BIT program so that there is a Business Department with the "IT" portion represented in the Liberal Arts "STEM" program.
4. Redesigning the program making the Business courses into a set of certificate programs that address the needs of the business community on island.
5. Hiring a new department head, who could produce the kind of program that would be acceptable to the CAC.

Several other issues were brought up.

The BIT program sheet has never been approved by CAC. Even though a new program sheet or course outlines may be included in a review or report, they appear in that document as proposals or initiatives. Acceptance of the review or the report does not extend to acceptance of the program sheets or outlines contained.

The BIT Department has never worked collegially on the Program Review, and therefore there is no buy in from the faculty members in the Department.

Even though there **may** be usable data from individual members of the department, the data presented was seriously flawed and not usable as evidence.

In order to accept, even with sanctions and limitations, we would need to apply the rubric. It may show the CAC what needs to be done.

Redesign would require a substantive change and a period of planning. Splitting the program might dilute the mission of a business department and make graduation difficult for current students.

*Following the discussion, Max moved that a subcommittee be created to produce options that allow the use of the recommendations within the document or to create new recommendations with follow-up with the consultants.*

The motion was seconded and passed unanimously. The committee will consist of William, Rob, Don, Anita and Mike.

Meeting adjourned informally at 12: 05

Mary Van Auken  
Secretary Pro Tempore

For Ruth Abbott,  
Recording Secretary

Remaining Fall 2010 Meeting Dates

- October 7, 12, & 26
- November 4, 9, & 23
- December 2