Curriculum and Assessment Committee
Minutes-April 28, 2009

Date: April 28, 2009 at 11:00 am in the Conference Room

Agenda:
1. Approval of April 14, 2009 minutes
2. Consider for approval:
   BUS 101
   ICS 100
   ICS 220
   ICS 230
3. SPED 160
4. CHN 213
5. Establish a timetable for considering Program Reviews and PR Reports for approval

Attendance: Meg Malmberg, Jose Dial, John Pagolu, Max Voelzke, Don Hess, Janet Hess, Ellie Hess, Seyoum Teshome, and Florence Peter. A quorum was present.

Agenda Item:
The meeting was called to order at 11:10 am by Max Voelzke, chair.

1. Approval of minutes: 4/14/2009
   - Not reviewed

2. Consider for approval
   - ICS 100 Computer Literacy, new course, 2 credits
     Since 100 level course designations have indicated in the past a developmental level course, the course will be designated ICS 106. It is designed to replace ICS 103, Keyboarding, and BIT 102, Discovering the Internet, and will be open to developmental level students. Students may test out of it. It will not be listed as a prerequisite to ICS 101. Outline needs PLO linkages.
     Discussion with concerns voiced that the competency areas listed for the course description do not match the SLO's on the course outline. Since the proposed course competencies are the course outcomes, then the proposed course outline needs to match the course proposal provided by BIT Department to the CAC.
     Course Outline tabled.

3. SPED 160, Introduction to Special Education I, new course, 3 credits
   - MoE requested that CMI provide a course in special education. Education Department will pilot summer 2009 a Special Education Workshop and then run this course in the fall semester.
   - Course Outline approved

4. CHN 213, Chinese III, new course, 3 credits

- Course is requested since students are completing Chinese II and are requesting the next level of Chinese. There will be no additional costs since the course is taught by the Chinese volunteer.
- Course Outline approved

  5. Establish a timetable for considering Program Reviews and PR Reports for approval
   - May 7: Course approval: COM 199 Film Production, ART 199 Art Appreciation, BIT courses, ICS 101, ICS 106, Developmental Education Program Review
   - May 12: (Meeting starting time 9am in BoR room) Program review for BIT. Program reports for Liberal Arts, Education, and Nursing

Future agenda items:
  1. Course outlines
   - Political Science 101 has not been approved

Next meeting: Regularly scheduled meetings are 1st Thursdays, and 2nd and 4th Tuesdays. A note that the meetings on May 7 and May 12 will be held in the BoR room

Meeting adjourned at 12:05

Respectfully submitted,

Ellie Hess, Recording Secretary