## Curriculum and Assessment Committee Minutes-April 2, 2009

Date: April 2, 2009 at 11:00 am in the Conference Room

Agenda:

- 1. Approval of March 24, 2009 and March 31, 2009 Special meeting minutes
- 2. Approval of Marshallese courses: MAR 101, MAR 120, MAR 130, MAR 140, MAR 230
- 3. Approval of ENG 213 British Literature
- 4. Consideration of setting expiration time for courses to be accepted towards a degree
- 5. Continue discussion of BIT Program Review remaining pages
- 6. Other items

<u>Attendance:</u> Meg Malmberg, Jose Dial, Rosita Capelle, John Pagolu, Don Hess, Max Voelzke, Janet Hess, Florence Peter, Ellie Hess, Seyoum Teshome, Isabel Vazquez, and Ruth Abbott. A quorum was present.

## Agenda Item:

The meeting was called to order at 11:03 am by Max Voelzke, chair.

- 1. Approval of minutes: 3/24/09 and 3/31/09
  - Max Voelzke sent to BIT department the information required for changes on their program review. Changes made are to be noted and dated. The final report is due April 15, 2009.
  - Seyoum Teshome, chair of BIT, noted that the meeting had been helpful to the progress on the BIT program review.
  - Minutes of the special meeting were informative and comprehensive
  - Minutes approved
- 2. Approval of Marshallese courses: MAR 101, MAR 120, MAR 130, MAR 140, MAR 230
  - Isabel Vazquez met with Newton Lajuan and Mary Silk to review content of courses
  - MAR 230 Marshallese Grammar: Why is it listed at the 200 level? What is the rigor in the course? Course needs to be further reviewed. Content sentence added: This course introduces students to basic Marshallese grammar.
  - MAR 140 Marshallese Government: Prerequisite for course is noted that student must have credit level standing
  - MAR 120 Marshallese Orthography: name change to Marshallese Orthography and Lexicon since course compares dialect differences in Ralik and Ratik chains
  - Courses will be asked to be reviewed by the Marshallese Studies coordinator
  - Course outlines approved with changes: MAR 101, MAR 120, MAR 130, MAR 140, MAR 230
- 3. Approval of ENG 213 British Literature
  - Course outline approved
- 4. Consideration of setting expiration time for courses to be accepted towards a degree

- Question asked as to an acceptable time for outer island teachers attending CMI during summer session to obtain their degree
- This consideration has implications that need to go before the BoR. PELL will not pay for courses to be retaken that are already passed.
- Should a separate consideration be made for those students who make continuous progress towards their degree versus those that step out for a "described" time
- Since this consideration will affect outer island teachers and possibly health workers, MOE and MOH need to be informed and kept apprised of the ramifications
- Concern that those that work in outer islands do not continuously use their English skills so a Brush-up course for English could be created; or since English is seldom used in the outer islands, perhaps a better service to those taking summer classes would be to focus on course content and skill building in Marshallese with less emphasis on learning English.
- CMI must focus teaching strategies on those in-service teachers that are new at CMI as we cannot change what has been in place for years.
- 5. Continue discussion of BIT Program Review remaining pages
- 6. Other business
  - Nursing program sheet was provided to CAC members for future review

Future agenda items:

- 1. Course outlines
  - Political Science 101 has not been approved
- 2. Nursing program sheet

Next meeting: Regularly scheduled meetings are 1<sup>st</sup> Thursdays, and 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays.

Meeting adjourned at 12 noon

Respectfully submitted,

Ellie Hess, Recording Secretary