

Curriculum and Assessment Committee
Minutes-March 24, 2009

Date: March 24, 2009 at 11:00 am in the Conference Room

Agenda:

1. Approval of March 10, 2009 minutes
2. Special Education Methods I course outline considered for approval
3. Business Program sheet considered for approval
4. Marshallese Studies courses considered for approval
5. Other business

Attendance: Meg Malmberg, Jose Dial, Rosita Capelle, John Pagolu, Don Hess, Max Voelzke, Janet Hess, Florence Peter, Ellie Hess, Seyoum Teshome, Isabel Vazquez, and Ruth Abbott. A quorum was present.

Agenda Item:

The meeting was called to order at 11:05 am by Max Voelzke, chair.

1. Approval of minutes: 3/10/09
 - Minutes approved
2. Special Education Methods I course outline considered for approval
 - A Special education course was requested by the MOE to support teachers in the field; Education Department, with the help of a qualified special education teacher working at the COOP school, developed a course outline for Special Education Methods I.
 - Question asked about the pre-requisite required for the course and whether there would be many MOE teachers qualified to take the course at the required level for the coming summer term.
 - Suggestion made that Education Department could develop a 2 series course. There needs to be a 100 level course to introduce special education topics.
 - CAC brought forth questions: How will Special Education students be identified by the MOE? Are teachers familiar with the use of testing instruments for the identification of special needs? Are testing instruments normed for cultural bias?
 - The course needs to provide teachers with a working knowledge and implementation plan for the types of accommodations that may be made for special needs students. Reminder that IEPs are created by a team of trained personnel, rather than a single teacher.
 - It was pointed out that in the RMI, learning problems are usually identified by the family and brought forth to the schools.
 - Outline tabled
3. Business program sheet considered for approval
 - BIT continues to use the program sheet that Student Services uses to determine graduation eligibility. At present there is no new program sheet.

4. Marshallese Studies courses considered for approval

- Tabled

5. Other business

- Business Program Review discussed
 - To clarify reporting charts about the level at which courses support learning outcomes, change SLO to PLO.
 - Define what is meant by proficiency level and mastery level and the assessment tools used for that definition.
 - PLO's are linked to NBEA standards
- English subcommittee report
 - Committee has met and initiated work on curriculum mapping and identification of areas of deficit.

Future agenda items:

1. Course outlines
 - Political Science 101 has not been approved
2. BIT program review
3. BIT program sheet

Next meeting: Special meeting March 31 at 4 pm at RRE meeting room to review BIT Program Review. Regularly scheduled meetings are 1st Thursdays, and 2nd and 4th Tuesdays.

Meeting adjourned at 12:15 pm.

Respectfully submitted,

Ellie Hess, Recording Secretary