

Curriculum and Assessment Committee
Minutes-March 10, 2009

Date: March 10, 2009 at 11:00 am in the Conference Room

Agenda:

1. Approval of March 5, 2009 minutes
2. Response letter to Patti
3. Course outlines SOC 210, 241, & 260 considered for approval
4. Business Program sheet considered for approval
5. Discuss the possible elimination of the general outcomes from course outlines

Attendance: Meg Malmberg, Rosita Capelle, John Pagolu, Jose Dial, Don Hess, Max Voelzke, Janet Hess, Florence Peter, Ellie Hess, Seyoum Teshome, and Ruth Abbott. Patti Ashland, Nursing Department, was invited to attend to present NURS 235. A quorum was present.

Agenda Item:

The meeting was called to order at 11:00 am by Max Voelzke, chair.

1. Approval of minutes: 3/05/09
 - Minutes approved
2. Response letter to Patti
 - NURS 235 Family Health covers two separate areas of instruction with 2 separate clinical assignments. Both parts are expected to be completed successfully for the student to pass the class. It is left to nursing faculty discretion as to how to weight the two sections to determine a final grade.
3. Course outlines SOC 210, 241, & 260 considered for approval
 - SOC 210 Counseling in Micronesia
 - SOC 240 Counseling Techniques and Placement
 - Stacey McQuade, CMI clinical therapist, leant her support to write the outline. Wording changes in SLO's reflect skill-based learning.
 - Ruth Abbott will send outline corrections to Don Hess.
 - PI 260 Nuclear Tests in the Pacific
 - Wording reworked
 - Concerns voiced that enrollment in the course remains low. Education program can encourage more on-island teachers to enroll. The course will become part of a Marshallese Studies program. Perhaps a 2-credit course could be developed at an appropriate level for developmental students and from which students could be recruited based on increased awareness.
 - All 3 course outlines accepted with changes
4. Business Program sheet considered for approval
 - Program sheet tabled

- BIT program review has been submitted to CAC. The minutes show that CAC asks that BIT department remove the opening phrase that the report is submitted at this time due to request from certain administrators. The implications of this phrase are incorrect, since the program review cycle has been determined by CAC.

5. Discuss the possible elimination of the general outcomes from course outlines

- Question raised as to the purpose of the General Outcomes on course outlines other than to indicate linkages to program learning outcomes
- Discussion tabled

Future agenda items:

1. Course outlines
 - Political Science 101 has not been approved
2. BIT program review
3. BIT program sheet

Next meeting: Regularly scheduled meetings are 1st Thursdays, and 2nd and 4th Tuesdays.

Meeting adjourned at 12:25 pm.

Respectfully submitted,

Ellie Hess, Recording Secretary