



P.O. box 1258
Majuro, Marshall Islands, MH 96960

Accredited by the Western Association of Schools and Colleges

Tel: (692) 625-3291/3843
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Learning Environment and Academic Policy Committee
11:10am, November 24, 2022
Board Conference Room

MINUTES

Present:

Va Savu	Chairperson/Dean of Academic Affairs
Dr. Elizabeth Switaj	Vice President of Academic and Student Affairs
Dr. Sandra Hamilton	Associate Dean of Instructional Quality and Innovation
Jemimah Razalan	Associate Dean of Learning Support
Meyar M. Laukon (Not Present)	Associate Dean of Student Equity and Engagement
Ana Bulavakarua	Liberal Arts Department Representative
Karalaini Osborne	Developmental Education Department Representative
Edward Alfonso	STEM Department Representative
-Vacant -	Elementary Education Department Representative
Mylast Bilimon (Not Present)	Marshallese Studies Department Representative
Meliser Saimon	<i>for</i> Nursing Department Representative
Tarry Henos (Not Present)	ABE Representative
Erisen Rilometo	SGA Representative I
Martin Toring (Not Present)	SGA Representative II
Attendees via ZOOM	
Rigieta Lord	Dean of WAVES

The Learning Environment and Academic Policy Committee's meeting for November 2022, was called to order by the Chairperson/Dean of Academic Affairs at 11:26 a.m. The meeting started by the Chairperson welcoming the members and the new SGA Representative to the LEAP Committee.

1. Recite MISSION

- a. The Chairperson/Dean of Academic Affairs recited the mission for the committee.
- b. Before the meeting began, the Chairperson reminded the members of the Four Cores of the Learning and Teaching Rebbelip.

2. Review of the Previous Meeting Minutes



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- a. After the minutes for [October 27, 2022](#), were carefully reviewed, the Liberal Arts Department Representative made a motion to approve the minutes, seconded by the Vice President of Academic and Student Affairs. The motion was passed unanimously by the majority with one abstention.
 - i. **DECISION**
 1. **Having no corrections, the minutes for the meeting held on [October 27, 2022](#) , were approved, as read.**
 - b. **Matters from the Minutes**
 - i. It was recommended that the following be included in the next LEAP Committee's agenda:
 1. Executive Committee Update
 2. Secretariat Officer's Update
 3. SGA Report/Update
 - ii. RSA 2022-2023
 1. It was recommended by the LEAP Committee members that a sub-committee be added to the committee's RSA for AY 2022-2023:
 - a. Honors Council Sub-Committee
 - i. The Chairperson/Dean of Academic Affairs was to ensure the formation of the sub-committee.
3. **Accreditation**
 - a. **Standard II.A.8.: The institution validates the effectiveness of department-wide course and/or program examinations, where used, including direct assessment of prior learning. The institution ensures that processes are in place to reduce test bias and enhance reliability.**
 - i. Due to the interest of time, the deferment of the standard was recommended by the Chairperson and agreed by the majority members of the LEAP Committee.
 4. **Matters from the Previous Meeting**
 - a. **Meta-Majors**
 - i. The LEAP Committee reviewed the DVC's GPS framework and proposal.
 - ii. The LEAP Committee discussed the following:
 1. The possible meta-major development ideas for CMI
 2. Re-organizing the CMI Catalog
 - iii. The documents regarding the meta-majors, will be shared with the Faculty Senate by the LA Department Chairperson.
 - b. [CCSSE 2022](#)



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5. Other Matters

- a. There were no matters brought forth for the LEAP Committee’s review and consideration.

6. Adjournment

The LEAP Committee’s meeting for November 2022, was adjourned at 12:08 p.m.

Submitted By:

DocuSigned by:

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Meria N. Bollong
Secretariat Officer, EC

Concurred By:

DocuSigned by:

89BEB3BDDC23455...

Dr. Elizabeth Switaj, VPASA
for Chairperson, LEAP Committee

Approval Date:

February 23, 2023