



P.O. box 1258  
Majuro, Marshall Islands, MH 96960

Accredited by the Western Association of Schools and Colleges

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**Learning Environment and Academic Policy Committee**  
**11:10 a.m., February 24, 2022**  
**Board Conference Room**

**MINUTES**

**Present:**

Va Savu	Chairperson/Dean of Academic Affairs
Dr. Elizabeth Switaj	Vice President of Academic and Student Affairs
Dr. Sandra Hamilton	Associate Dean of Instructional Quality and Innovation
Jemimah Razalan( <b>Not Present</b> )	Associate Dean of Learning Support
Demiana Kumoru ( <b>Not Present</b> )	Director of Counseling (Student Services Representative)
Ana Bulavakarua	Liberal Arts Department Representative
Karalaini Osborne	Developmental Education Department Representative
Michael Corpus ( <b>Not Present</b> )	STEM Department Representative
Dr. Rebecca Raab	Elementary Education Department Representative
Mylast Bilimon	Marshallese Studies Department Representative
- Vacant -	ABE Representative
Lucky Laik	<i>for</i> SGA Representative

**Attendees via ZOOM**

Rigieta Lord	Dean of WAVES
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The Learning Environment and Academic Policy Committee meeting for February 2022, was called to order by the Dean of Academic Affairs at 11:26 a.m.

**I. Recite MISSION**

A. Before the meeting began, the Chairperson reminded the Committee members of the College Mission and the Four Cores of L&T.

**II. Review of the Previous Meeting Minutes**

A. The VPASA moved to approve the Minutes of September 30, 2021, seconded by the Marshallese Department Representative. The motion was passed successfully by the majority with 2 abstentions.

**APPROVAL**

**The Minutes of September 30, 2021 were approved as presented.**



### III. Matters from the Previous Meeting

#### A. Review of RSA

1. The LEAP Committee discussed the due date for the annual review of the committee's RSA, which was before August 2022.

#### B. Meta Majors Revisited

1. The Chairperson/Dean of AA tasked the LEAP Committee members to review/research meta majors for the next LEAP Committee meeting on March 24, 2022.
  - The Chairperson/Dean of AA briefly shared with the committee members of a meeting attended by the VPASA and herself in regards to MyMajors.

#### C. RISC Survey

1. The Chairperson/Dean of AA urged the committee members to review the RISC Survey in the LEAP Committee's Asana Project.

### IV. New Matters Arising

#### A. Honors Program Proposal

1. The Chairperson/Dean of AA allowed the member's their *first read* of the document.
2. The Chairperson highlighted the role of the LEAP Committee was to decide whether the Honors Program was relevant and would be something the students and faculty would be interested in considering that the other logistics would be taken on by the Honors Advisory Council.
3. The LEAP Committee thoroughly reviewed and discussed the document, mentioning the following:
  - The curriculum for the program will go through the Curriculum Committee.
  - The Chairperson will also re-examine the Program Timeline.
  - A class requirement of 15 students was also discussed briefly by the LEAP Committee members.
  - The required credits earned in order to qualify to enroll in the Honors Program.
  - The advantages of the program should the proposal be approved.
  - Possible incentive for the additional load for Faculty.
  - Honors program in other institutions.
    - (1) Student's being part of a specific cohort.

#### B. ESAL (Ensure Students Are Learning) Program



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1. The Chairperson/Dean of AA allowed the LEAP Committee members' their *first read* of the document.

**C. Academic Renewal Policy**

1. The Chairperson/Dean of AA allowed the committee members' their first read of the document and the document will be revisited in the next LEAP meeting.

**V. Other Matters**

**A. Special Meeting**

1. Should there be a confirmed Special Meeting next week, the Secretariat Officer will send out notifications to the LEAP Committee members.

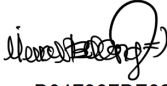
**VI. Adjournment**

- A. The Learning Environment and Academic Policy Committee's meeting for February 24, 2022, was adjourned at 12:10 p.m.

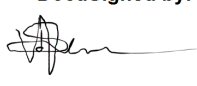
Submitted By:

Concurred By:

Approval Date:

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Meria N. Bollong  
Secretariat Officer, EC

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Vasemaca Savu, Dean of Academic Affairs  
Chairperson, LEAP Committee

March 24, 2022