



**CMI**

Executive Council

**College of the Marshall Islands**

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258  
Uliga Campus

Tel: (692) 625-3394/3291/4931  
Fax: (692) 625-7203  
Email: [ec@cmi.edu](mailto:ec@cmi.edu)

**Executive Council  
11:10 p.m., April 17, 2024  
BoR Conference Room**

**MINUTES**

**Members:**

**Stevenson Kotton**

**Vice President for Business and Administration Affairs  
(VPBAA)**

**Jikit Rufus  
Marlin Doulatram  
Ruthy Maun  
Alvin Page**

***for* Vice President of the Land Grant (VPLG)  
SGA President  
Staff Senate President  
Faculty Senate President**

**Attendees via ZOOM**

**Jennifer Seru**

**Faculty Senate Representative**

**Duty Travel**

**Dr. Elizabeth Switaj**

**Chairperson/Interim President  
Vice President for Academic and Student Affairs (VPASA)**

**On Leave**

**William Reiher**

**Executive Vice President (EVP)**

**\* Not Present**

---

The *second* meeting for April 2024, was called to order by the Acting President at 11:10 a.m, followed by an opening prayer and the recitation of the mission statement from the Faculty Senate President.

**I. Review of the Minutes:**

**A. April 3, 2024 (Draft)**

1. After careful review of the meeting minutes, the Faculty Senate President made a motion to approve. The Staff Senate President seconded the motion as it was successfully passed by the majority, with one abstention.



**CMI**

Executive Council

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258

Uliga Campus

Tel: (692) 625-3394/3291/4931

Fax: (692) 625-7203

Email: [ec@cmi.edu](mailto:ec@cmi.edu)

**a) DECISION**

**(1) Having no modifications, the minutes for the meeting held on [April 3, 2024](#), were approved.**

**2. Matters Arising from the Minutes**

a) There were no matters arising from the minutes.

**II. Update from the Acting President**

A. As per the Acting President, the Interim President and the Vice President of the Land Grant were attending the Land Grant's board meeting in Chuuk.

**III. ACCJC Standard**

**A. 4.1. The institution upholds an explicit commitment to principles of academic freedom, academic integrity, and freedom of inquiry.**

**1. Review Criteria:**

**a) The institution communicates its commitment to principles of academic freedom and freedom of inquiry to relevant stakeholders, including students.**

**IV. Reports and Issues**

**A. Student Government Association**

1. The SGA President shared the following upcoming events hosted by the SGA with the Executive Council Members:

a) International Night/Night Market

(1) Night Market/International Night

(a) Scheduled for April 26, 2024

b) Graduate's Banquet

(1) Scheduled for May 4, 2024

2. The SGA inquired regarding the student's residence halls in terms of the upcoming Micro Games in June.

a) As per the Acting President/Chairperson, the students residence halls were not

**B. Vice President for Academic and Student Affairs**

1. The Interim President/Vice President for Academic and Student Affairs (VPASA) was off-island.

**C. Vice President for Business Administrative Affairs**

1. The VPBAA updated the EC members regarding the following:

a) FY 2023-2024 Reports

(1) 2nd Quarter Reports that were due on April 5, 2024.



# CMI

Executive Council

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258  
Uluga Campus

Tel: (692) 625-3394/3291/4931  
Fax: (692) 625-7203  
Email: [ec@cmi.edu](mailto:ec@cmi.edu)

- (2) Monthly reconciliations of POs and TAs (must be deobligated or closed)
- (3) Monthly reconciliation of ALL CMI grants

**D. Acting Vice President for the Land Grant**

- 1. The Acting Vice President for Land Grant explained thoroughly to the EC members the following details provided in the reports below:
  - a) Land Grant's [2nd Quarter Report](#) and the
  - b) The [Timeline Activities for Land Grant](#)

**E. Faculty Senate**

**F. Staff Senate**

- 1. As per the Staff Senate President and the Faculty Senate President, there were no reports/issues from the two respective senate groups.

**V. Other Matters Arising**

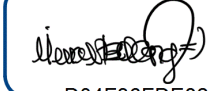
**VI. Adjournment**

Submitted By:


Concurred By:

Approval Date:

DocuSigned by:

  
 P04F36FDE82B468...  
 Meria N. Bollong  
 Secretariat Officer -EC

DocuSigned by:

  
 89BEB3BDDG23455...  
 Dr. Elizabeth Switaj, InterimPresident  
 Chairperson, Executive Council

July 24, 2024