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College of the Marshall Islands
Accredited by the Western Association of Schools and Colleges
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Uliga Campus

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Executive Council 11:10 a.m., October 4, 2023 BoR Conference Room

## MINUTES

**Members:** William Reiher Acting President/Executive Vice President (EVP) Vice President for Academic and Student Affairs (VPASA) Dr. Elizabeth Switaj Vice President for Business and Administration Affairs **Stevenson Kotton** (VPBAA) Vacant Vice President of the Land Grant (VPLG) **Andreas Ned** for Staff Senate President **Alvin Page Faculty Senate President Faculty Senate Representative** Vacant SGA President Marlin H. Doulatram

#### Attendees via ZOOM

#### \* Not Present

The meeting was called to order by the Acting President, at 11:20 a.m, followed by the mission statement being recited by the proxy for the Faculty Senate President.

The Chairperson/Acting President asked that the Executive Council's meeting start off with a prayer from the proxy for the Staff Senate President.

#### I. <u>Review of the Minutes:</u>

- A. August 2, 2023
  - 1. After reviewing the MINUTES of August 2, 2023, the Faculty Senate President made a motion to approve, seconded by the proxy for the Staff Senate President. The motion was successfully passed by the Executive Council, with no abstentions.

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## a) **DECISION**

## (1) With the minor modifications, the minutes of the meeting held on August 2, 2023, were approved, as read.

- (a) Matters Arising from the Minutes
  - (i) There were no matters arising from the approved minutes of August 2, 2023.

#### II. Update from the Acting President

- A. The Acting President shared the late President Dr. Irene Taafaki's report to the Executive Council Members.
  - 1. The Acting President shared with the members the current grants that CMI had applied for and the pending grants that were still in progress.
  - 2. The Acting President also shared the current MOAs that were in progress that involved CMI.
  - 3. A recruitment update from the late President's report was also shared by the Acting President.
- B. For more of the late President's report, click here.

#### III. <u>Matters Arising from Previous Meeting</u>

- A. Accommodations for Students with Disabilities Policy 346
  - 1. The Chairperson allowed the members their "first read" of the document.
    - a) This was to be tabled in the next EC meeting.

#### B. EMC Annual Assessment Report 2022-2023

1. After being carefully reviewed, the VPBAA made a motion to approve. The motion was seconded by the proxy for the Staff Senate President and successfully passed by the majority, with no abstentions.

## a) **DECISION**

# (1) With no modifications, the EMC Annual Assessment Report 2022-2023, was approved.

#### C. EMC RSA 2023-2024

- 1. The EC members recommended that a representative from the Auxiliary & Commercial Services be added as a member of the EMC.
- 2. After being reviewed by the EC members, the VPBAA made a motion to approve the EMC RSA 2023-2024. The Faculty Senate President seconded the motion, and the motion was passed unanimously, by the majority with no abstentions.



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## a) **DECISION**

## (1) With the recommendation, the EMC RSA 2023-2024, was approved, as projected.

## D. IEC RSA 2023-2024

1. With no further recommendations, the VPASA made a motion to approve the IEC RSA 2023-204. The VPBAA seconded the motion and the motion was passed by the majority, with no abstentions.

## a) **DECISION**

## (1) Having no corrections, the IEC RSA 2023-2024, was approved.

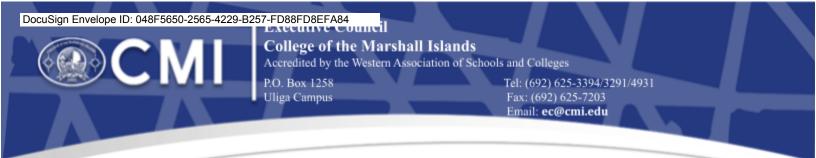
## E. IEC Annual Assessment Report 2022-2023

1. After the Chairperson shared the IEC's remedial actions, the VPBAA made a motion to approve. The motion was seconded by the Faculty Senate President and passed successfully, with no abstentions.

## a) **DECISION**

## (1) The IEC Annual Assessment Report 2022-2023, was approved, as presented.

- F. CMI Expanded Learning Manual
  - 1. The Chairperson deferred the document to allow the members their "first read" of the document.
- G. Public Complaints & Form
  - 1. After the VPASA shared the form with the EC members, the Chairperson deferred the form to be tabled further in the next Executive Council meeting.
- H. Translation of Mission, Vision, and Philosophy
  - 1. After being thoroughly reviewed, it was decided by the members that the document be forwarded to the CLLC, per their review and feedback.
    - a) The Chairperson was to ensure that the document was forwarded to the CLLC Director.
- I. Policy on Social Justice
  - 1. The Chairperson shared and explained the Policy on Social Justice to the EC members.



- a) It was recommended that guidelines be developed and included in policy.
- 2. To allow policy to be shared with the respective senates, the Chairperson deferred it to the next EC meeting.

## IV. <u>ADJOURNMENT:</u>

A. The Executive *first* meeting for October 2023, was adjourned at 12:12 p.m.

Submitted By:

Concurred By:

Approval Date:

November 15, 2023

DocuSigned by: Howelferd Meria N. Bollong Secretariat Officer

DocuSigned by:

89BEB3BDDC23455... Interim President Dr. Elizabeth Switaj Chairperson, Executive Council

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