



CMI

Executive Council

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258

Uliga Campus

Tel: (692) 625-3394/3291/4931

Fax: (692) 625-7203

Email: ec@cmi.edu

**Executive Council
11:10 a.m., October 4, 2023
BoR Conference Room**

MINUTES

Members:

William Reiher

Acting President/Executive Vice President (EVP)

**Dr. Elizabeth Switaj
Stevenson Kotton**

Vice President for Academic and Student Affairs (VPASA)

**Vice President for Business and Administration Affairs
(VPBAA)**

**Vacant
Andreas Ned**

Vice President of the Land Grant (VPLG)

Alvin Page

for Staff Senate President

Vacant

Faculty Senate President

Marlin H. Doulatram

Faculty Senate Representative

SGA President

Attendees via ZOOM

*** Not Present**

The meeting was called to order by the Acting President, at 11:20 a.m, followed by the mission statement being recited by the proxy for the Faculty Senate President.

The Chairperson/Acting President asked that the Executive Council’s meeting start off with a prayer from the proxy for the Staff Senate President.

I. Review of the Minutes:

A. August 2, 2023

1. After reviewing the MINUTES of August 2, 2023, the Faculty Senate President made a motion to approve, seconded by the proxy for the Staff Senate President. The motion was successfully passed by the Executive Council, with no abstentions.



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a) DECISION

(1) With the minor modifications, the minutes of the meeting held on August 2, 2023, were approved, as read.

(a) Matters Arising from the Minutes

(i) There were no matters arising from the approved minutes of August 2, 2023.

II. Update from the Acting President

A. The Acting President shared the late President Dr. Irene Taafaki's report to the Executive Council Members.

1. The Acting President shared with the members the current grants that CMI had applied for and the pending grants that were still in progress.
2. The Acting President also shared the current MOAs that were in progress that involved CMI.
3. A recruitment update from the late President's report was also shared by the Acting President.

B. For more of the late President's report, [click here](#).

III. Matters Arising from Previous Meeting

A. [Accommodations for Students with Disabilities Policy 346](#)

1. The Chairperson allowed the members their "first read" of the document.
 - a) This was to be tabled in the next EC meeting.

B. EMC Annual Assessment Report 2022-2023

1. After being carefully reviewed, the VPBAA made a motion to approve. The motion was seconded by the proxy for the Staff Senate President and successfully passed by the majority, with no abstentions.

a) DECISION

(1) With no modifications, the EMC Annual Assessment Report 2022-2023, was approved.

C. EMC RSA 2023-2024

1. The EC members recommended that a representative from the Auxiliary & Commercial Services be added as a member of the EMC.
2. After being reviewed by the EC members, the VPBAA made a motion to approve the EMC RSA 2023-2024. The Faculty Senate President seconded the motion, and the motion was passed unanimously, by the majority with no abstentions.

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Email: ec@cmi.edu**a) DECISION**

(1) With the recommendation, the EMC RSA 2023-2024, was approved, as projected.

D. IEC RSA 2023-2024

1. With no further recommendations, the VPASA made a motion to approve the IEC RSA 2023-2024. The VPBAA seconded the motion and the motion was passed by the majority, with no abstentions.

a) DECISION

(1) Having no corrections, the IEC RSA 2023-2024, was approved.

E. IEC Annual Assessment Report 2022-2023

1. After the Chairperson shared the IEC's remedial actions, the VPBAA made a motion to approve. The motion was seconded by the Faculty Senate President and passed successfully, with no abstentions.

a) DECISION

(1) The IEC Annual Assessment Report 2022-2023, was approved, as presented.

F. [CMI Expanded Learning Manual](#)

1. The Chairperson deferred the document to allow the members their "first read" of the document.

G. [Public Complaints & Form](#)

1. After the VPASA shared the form with the EC members, the Chairperson deferred the form to be tabled further in the next Executive Council meeting.

H. [Translation of Mission, Vision, and Philosophy](#)

1. After being thoroughly reviewed, it was decided by the members that the document be forwarded to the CLLC, per their review and feedback.
 - a) The Chairperson was to ensure that the document was forwarded to the CLLC Director.

I. [Policy on Social Justice](#)

1. The Chairperson shared and explained the [Policy on Social Justice](#) to the EC members.



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- a) It was recommended that guidelines be developed and included in policy.
- 2. To allow policy to be shared with the respective senates, the Chairperson deferred it to the next EC meeting.

IV. ADJOURNMENT:

A. The Executive *first* meeting for October 2023, was adjourned at 12:12 p.m.

Submitted By:

Concurred By:

Approval Date:

DocuSigned by:

D04F36FDE82B468...
Meria N. Bollong
Secretariat Officer

DocuSigned by:

89BEB3BDDC23455...
Interim President Dr. Elizabeth Switaj
Chairperson, Executive Council

November 15, 2023