



CMI

Executive Council

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258

Uliga Campus

Tel: (692) 625-3394/3291/4931

Fax: (692) 625-7203

Email: ec@cmi.edu

**Executive Council
11:10 a.m., July 19, 2023
BoR Conference Room**

MINUTES

Members:

Dr. Irene J. Taafaki

Chairperson/President

**William Reiher
Dr. Elizabeth Switaj
Stevenson Kotton**

**Executive Vice President (EVP)
Vice President for Academic and Student Affairs (VPASA)
Vice President for Business and Administration Affairs
(VPBAA)**

**Stanley Lorennij*
Ruthy Maun
Alvin Page
Vacant
Marlin H. Doulatram***

**Vice President of the Land Grant (VPLG)
Staff Senate President
Faculty Senate President
Faculty Senate Representative
SGA President**

BJ Kabua

for SGA Vice President

Attendees via ZOOM

*** Not Present**

The meeting was called to order by the President, at 11:15 a.m, followed by the mission statement being recited by the proxy for the SGA President.

The members were given a few moments of silence before the meeting started.

I. Review of the Minutes:

A. July 5, 2023 (Draft)

1. After reviewing the MINUTES of July 5, 2023, the VPASA made a motion to approve, seconded by the EVP. The motion was successfully passed by the Executive Council, with no abstention.

a) DECISION

- (1) **With the minor modifications, the minutes of the meeting held on July 5, 2023, were approved, as read.**

- (a) Matters Arising from the Minutes



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- (i) There were no matters arising in terms of the approved minutes of July 5, 2023.

II. Update from the President

A. Federal

1. The President shared the following with the Executive Council members:
 - a) The US grants shift from G5 to G6 on August 7, 2023.
 - b) CMI's support for the reauthorization of Asian American and Native American Pacific Islander-Serving Institute (AANAPISI) Opportunity Act (H.R. 278) .
 - c) The grant opportunity forecasted by the U.S. Department of Labor.
 - (1) The grant's official announcement will be issued in August 2023.
 - d) Grant submissions with their notifications pending.

B. Regional

1. The President informed the Executive Council members in terms of the following:
 - a) SPC's visit to CMI regarding the upcoming Triennial Conference and Ministers for Women meeting, scheduled for July 2024.
 - b) CM's research collaboration with Dr. Miki Nakaya and Dr. Ryo Fujikura.
 - c) COM Land Grant's Board and Presidents meeting that was scheduled for August 21 -22, 2023.
 - d) A hybrid administrative meeting hosted by the Islands of Opportunity Alliance-Louis Stokes Alliances for Minority Participatory Program (IOA-LSAMP) Student Symposium that was scheduled for July 26, 2023.

C. National

1. The President shared the following:
 - a) The Ambassador of France to RMI, Her Excellency Michele Boccoz's visit to CMI on July 7, 2023.
 - (1) The key points discussed during the visit were:
 - (a) French language classes to be offered online.
 - (b) In country diplomacy training.
 - (c) Possible scholarships for study in France.
 - (d) Technical Assistance in Agriculture and Aquaculture.
 - b) Small Island Islands Food and Water Project (SIFWap) Inception Workshop that occurred on July 11-12, 2023.
 - (1) The workshop was attended by CMI's VPLG and the CMI Agroforestry Department's, Dr. Ekta Madan.
 - c) CMI's upcoming meeting with MCST and Low Carbon Shipping on July 20, 2023.



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- d) IQBE's new Research Assistant, Kannea Lussier, had been scheduled to commence work on August 1, 2023.
- e) The delay to start the World Bank's Elementary School Safety Program's project.

D. Internal

1. The President shared the following with the Executive Council members:
 - a) The Board of Regents had held a Special Meeting on Friday, July 14, 2023.
 - (1) The next Board of Regents meeting was scheduled for August 14, 2023.
 - b) A joint presentation was to be done by CMI and COMFSM to the American College of Commerce and Technology (ACCT) on October 9, 2023.
 - c) The Jenzabar-JAM's full report was still due.
 - d) On July 8, 2023, the installation of the New Internet Gateway Firewall for CMI, was completed.
 - (1) The President commended the IT Director, Mr. Bonifacio Sanchez, and the IT department staff, for their hard work and dedication in ensuring the installation process was completed.
 - e) Recruitment Update
 - (1) It was recommended by the Executive Council members that a **Consultancy Form** be shared with the Executive Council in its upcoming meetings.
- E. For more of the President's report, [click here](#).

III. [Accreditation Update \(ALO Report\)](#)

- A. The ALO shared the following with the EC members:
 1. Training that had been conducted for the standing committee Chairpersons.
 2. Midterm Report Status
 - a) The Midterm Report's due date, March 15, 2025, was shared by the ALO.
 3. Upcoming training dates for the new ACCJC 2024 Standards
 - a) Session 1: Wednesday, September 13, 2023, at 8-9 a.m. (MHT)
 - b) Session 2: Wednesday, October 11 8-9 a.m. (MHT)
- B. ACCJC Standard for Review
 1. **Standard 4.1** The institution upholds an explicit commitment to principles of academic freedom, academic integrity, and freedom of inquiry.
 - a) **Review Criterion**



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- (1) The institution follows clearly communicated procedures for addressing instances of academic dishonesty and violations of its principles of academic freedom and freedom of inquiry.
 - (a) The EC members discussed how the review criterion was practiced at CMI.
 - (i) The EC members thoroughly discussed the **CMI Policy No. 370, Academic Honesty Policy for Students.**
 - (ii) The SGA Vice President shared the students' experiences related to the review criterion.
 - (b) In terms of academic freedom, the EC members tabled how only well researched matters could be discussed openly.
 - (c) As a way forward, the EC members recommended for the SGA to carry out policy awareness performances on social media platforms.
2. For more of the ALO's report, [click here](#).

IV. Reports/Issues and Sub-Committee Updates

A. SGA

1. The SGA Vice President reported to the EC that the SGA had not met and were planning to meet at the end of month.

B. Executive Vice President

1. The EVP shared the following IEC progress with the EC members:
 - a) The five recommendations that were to be shared with the Executive Council.
 - b) The development of an Administrative Handbook.
 - c) The revisions of CMI's Meto.
 - d) A Participatory Governance survey that was currently in progress and had been shared with the CMI Community.
 - e) A task force working on the development of a **Social Justice Policy.**

C. Vice President for Academic and Student Affairs

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1. In the interest of time, the VPASA referred the EC members to her written report.

- a) For the VPASA's report, [click here](#).

D. Vice President for Business and Administrative Affairs

1. The following were shared with the EC members by the VPBAA:
 - a) The Budget Committee hadn't met, however, an upcoming meeting notification was to be shared by the EC's Secretariat Officer with the members, once the meeting date was confirmed.
 - b) A Financial Aid Training for Students was to be held in the upcoming weeks. The topics that were to be discussed were:
 - (1) Federal Supplemental Educational Opportunity Grant (FSEOG)
 - (2) Work Study Program
 - (3) How to Apply for Financial Aid
 - c) One Stop Shop (OSS) Update
 - d) An update regarding the 2021 audit and its completion.
 - (1) An update regarding the 2022 audit was also shared by the VPBAA.
 - (a) The President and the EC members recommended that videos be developed to show students on how to apply for Financial Aid, apply for CMI enrollment, the use of the OSS, the SSO etc.
 - (i) Videos were to be in both languages, Marshallese and English.

E. Vice President of Land Grant

1. The VPLG was in another meeting and was not able to attend.

F. Faculty Senate

1. The Faculty Senate had class and was not able to attend.

G. Staff Senate

1. According to the SS President, the IT department was scheduled to present how to use the SSO in the next Staff Senate meeting.
2. The Staff Senate President also shared that starting in September 2023, the living cost, in terms of housing rentals on Majuro, were to increase.
 - a) As a result, the EC discussed a possible increase in student's fees.
3. The Staff Senate President followed up on the PMS outcome memo.



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a) As per the President/Chairperson, the PEMC were scheduled to meet on July 24, 2023.

(1) The President stressed the importance of submitting the PMS evaluations on time to avoid any delays.

V. Matters Arising for the Next Meeting from the Previous Meeting

A. CMI Internship Program Manual (Draft)

1. The Faculty Senate still needed to review the CMI Internship Program Manual (Draft).

B. General Student Complaints (CMI Policy No. 312)

1. After being carefully reviewed, the VPBAA moved to approve General Student Complaints (CMI Policy No. 312). The motion was seconded by the Staff Senate President, as the motion was successfully passed by the majority, with no abstentions.

a) **DECISION**

(1) **With no modifications, the General Student Complaints (CMI Policy No. 312), was approved, as presented.**

(a) The General Student Complaints (CMI Policy No. 312), was to be forwarded for the Board of Regent's review and consideration.

VI. Action Items

A. First Read

1. CMI Internship Program Manual (Draft)

B. Final Dissemination

1. General Student Complaints (CMI Policy No. 312)

VII. Adjournment

The Executive Council's *second* meeting for July 2023, was adjourned at 12:20 p.m.



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Submitted By:

DocuSigned by:

Handwritten signature of Meria N. Bollong in black ink.

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Meria N. Bollong
Secretariat Officer, EC

Concurred By:

DocuSigned by:

Handwritten signature of Irene J. Taafaki in black ink.

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President Dr. Irene J. Taafaki
Chairperson, Executive Council

Approval Date:

8/2/2023