



**Executive Council  
11:10am September 21, 2022  
BoR Conference Room**

**MINUTES**

**Members:**

**Dr. Irene J. Taafaki**

**Chairperson/President**

**Members**

**William Reiher**

**Acting President/Executive Vice President**

**Dr. Elizabeth Switaj**

**Vice President for Academic and Student Affairs**

**Stevenson Kotton**

**Vice President for Business and Administration Affairs**

**Ruthy Maun**

**Staff Senate President**

**Alvin Page**

**Faculty Senate President**

**Darren Dillman**

**Faculty Senate Representative**

**Faith M. Lanwi**

**SGA President**

**Attendees via ZOOM**

**Stanley Lorennij**

**Vice President of the Land Grant**

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The meeting was called to order by the President at 11:10 a.m, followed by the mission statement being recited by the Faculty Senate President.

The members were given a few moments of silence before the meeting started.

**I. REVIEW OF THE PREVIOUS MEETING MINUTES**

**A. September 7, 2022**

1. After reviewing the MINUTES of September 7, 2022, the Vice President for Academic and Student Affairs made a motion to approve, seconded by the Vice President for Business and Administration Affairs. The motion was successfully passed by the Executive Council.

**DECISION**

**The minutes of the meeting held, on September 7, 2022, were approved, as read.**

**B. Matters Arising from the Minutes**

1. There were no matters arising from the minutes.

**II. Update from the President****A. Regional****1. ACCJC**

- a) The President briefly updated the EC members regarding the upcoming ACCJC's virtual visit.
- b) The President and the VPBAA will be attending the Peer Formative-Summative Review for Palau Community College and the COM-FSM, held in Sacramento, California.

**B. National****1. GRMI Budget Process FY 2023**

- a) The Budget for FY 2023 was approved on September 16, 2022.

**2. US Embassy**

- a) The President shared her meeting with US Diplomacy Officer, Rebecca Taylor, on September 19, 2022.

**C. Internal****1. Fall Semester 2022 Enrollment**

- a) The President informed the EC members of the Fall Semester 2022 enrollment having 1,382 students that were enrolled at CMI.

**2. Passing of Meri Rabuka**

- a) The passing of the late Meri Rabuka, was also shared by the President.

**3. HR-Pay Adjustments and Contract Amendments**

- a) The issue regarding the salary adjustments and the contract amendments was also resolved and were completed.
- b) As per the President, the hazardous pay for the employees that worked during the month of August 2022, had been processed.

**4. University of Guam's Visit**

- a) The President informed the members of University of Guam's President's, Dr. Tom Krise, visit to CMI.

**5. Campus Land Leases**

- a) The President updated the EC members regarding CMI's pending land leases, especially the lease regarding the campus on Ebeye, Kwajalein.

**6. World Food Day**

- a) The President shared with the members the upcoming World Food Day, scheduled for October 15, 2022.



## 7. Masking

- a) The EC members thoroughly discussed the option given to individuals in regards to wearing a mask or not on CMI campus.

D. For more of the President's Report: [Click Here](#)

## III. ALO's Report

### A. [Accreditation Liaison Report 09/21/22](#)

1. The ALO reminded the members of the CMI's Follow-Up Report due on October 1, 2022.
2. The following new draft standards relevant to the work of the EC were shared by the ALO:
  - a) 3.1. The institution upholds an explicit commitment to principles of academic freedom, academic integrity, and freedom of inquiry.
  - b) 3.7. The institution's decision-making structure and processes are clearly defined, aligned with the mission, and include opportunities for the participation of appropriate institutional stakeholders. Roles, responsibilities, and authority for decision-making are delineated as appropriate to the institution's structure.
  - c) 3.8. The institution periodically reviews its decision-making structure and processes to ensure that they are being used consistently and effectively to advance the mission, ensure appropriate participation from institutional stakeholders, and promote equitable student success.

## IV. Matters from the Previous Meeting

### A. [CMI Social Media Policy](#)

1. In the interest of time, the *CMI Social Media Policy*, was deferred.

### B. [CMI Policy - Data Governance](#)

1. In the interest of time, the *CMI Policy- Data Governance*, was deferred for the next EC meeting on October 5, 2022.

## V. Reports/Issues

### A. SGA

1. The SGA President shared with the members the following:
  - a) The upcoming welcome party for CMI students.
  - b) Plans to hold movie nights for CMI students.
  - c) The bathrooms at WH and TH buildings were not working at all.



- d) SGA requested if more entrance gates could be available regarding campus entry.

**B. Executive Vice President**

1. The EVP shared his written report with the EC members.
2. For the EVP's Report: [Click Here](#)

**C. Vice President of Academic and Student Affairs**

1. In the interest of time, the VPASA referred the Council members to her written report.
2. For the VPASA's Report: [Click Here](#)

**D. Vice President for Business and Administration Affairs**

1. The VPBAA shared with the EC members of the Barkan Store being opened to service CMI students.
2. As per the VPBAA, the Wellness Truck was also available and will be situated at the basketball court area.
3. The VPBAA updated the EC members regarding the residential halls and the parking lot projects.

**E. Vice President of Land Grant**

1. An issue of oysters being stolen from the food stocks at the Land Grant was shared by the VPLG.
2. In the interest of time, the VPLG referred the members to his written report.
3. For the VPLG's Report: [Click Here](#)

**F. Faculty Senate**

1. [Final Feedback on Semester](#)
  - a) The Faculty Senate President shared with the Council members the Faculty Senate's *Final Feedback on Semester* document.

**G. Staff Senate**

1. The Staff Senate President shared with the members the upcoming Staff Senate's meeting scheduled for September 22, 2022.

**VI. Adjournment**

The Executive Council's *second* meeting for September 2022, was adjourned at 12:03p.m.



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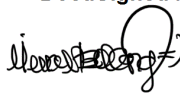
Accredited by the Western Association of Schools and Colleges


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Acting President William Reiher  
Chairperson, EC

October 5, 2022