



P.O. box 1258
Majuro, Marshall Islands, MH 96960

Accredited by the Western Association of Schools and Colleges

Tel: (692) 625-3291/3843
Fax: (692) 625-7203
Website: ec@cmi.edu

**Executive Council
11:10am September 7, 2022
BoR Conference Room**

MINUTES

Members:

Dr. Irene J. Taafaki

Chairperson/President

Members

William Reiher

Acting President/Executive Vice President

Dr. Elizabeth Switaj

Vice President for Academic and Student Affairs

Stevenson Kotton (Excused)

Vice President for Business and Administration Affairs

Ruthy Maun

Staff Senate President

Alvin Page

Faculty Senate President

Darren Dillman

Faculty Senate Representative

Faith M. Lanwi

SGA President

Attendees via ZOOM

Stanley Lorennij

Vice President of the Land Grant

The meeting was called to order by the President at 11:10 a.m, followed by the mission statement being recited by the Student Government Association's President.

An opening prayer was given by the VPLG.

I. REVIEW OF THE PREVIOUS MEETING MINUTES

A. August 3, 2022

1. After reviewing the MINUTES of August 3, 2022 , the Vice President for Academic and Student Affairs made a motion to approve, seconded by the Vice President of the Land Grant. The motion was successfully passed by the Executive Council.

DECISION

The minutes of the meeting held, on August 3, 2022, were approved, as read.

B. Matters Arising from the Minutes

1. There was further clarification and discussion regarding the Pell Grants.

II. Update from the President

A. Federal

1. The President updated the Council members regarding 3 grants that had been approved on September 1, 2022.
 - a) **National Institute of Food and Agriculture (NIFA Grant)** - This will be led by Dr. Adedayo
 - b) **National Telecommunications and Information Administration (NTIA)** - This will be led by the IT Director, Bonifacio Sanchez
 - c) **U.S. Agency for International Development (USAID)** - This will be led by Mylast Bilimon.

B. Regional

1. JEMFAC
 - a) The President shared with the Council members the approval of the Resolution JEMFAC 2022-1.
 - (1) The next JEMFAC meeting had been scheduled for October 13, 2022.
2. ACCJC
 - a) The ALO/VPASA informed the members that 3 of CMI's programs had been approved by the ACCJC:
 - (1) Community Health Outreach Worker (Certificate of Completion)
 - (2) Outer Atoll Health Assistant (Certificate of Completion)
 - (3) Agroforestry Education for Health and Sustainable Livelihoods (AS)
 - b) The VPASA also shared that the ACCJC's Virtual Visit had been scheduled for October 18-19, 2022.
3. New Standards Review
 - a) The ALO/VPASA informed the members of the ACCJC's revised standards.
 - (1) For the revised Standards, [click here](#).
4. The ALO/VPASA also informed the Council members of a training that was to be attended by the President and the VPBAA on October 4, 2022.

C. National

1. MCST
 - a) An update regarding the pre-requisite for the Bayshore funding proposal was given by the President.

D. Internal

1. Recruitment
 - a) Interviews and offer have been made for two Directors positions -
 1. Finance and 2. Physical Plant and Facilities.



- (1) Director for the Human Resources Department
 - (a) The position was currently opened until September 9, 2022.
 2. Jenzabar
 - a) An update regarding Jenzabar was shared by the President.
 3. Sea Grant
 - a) Information regarding a letter of support being sent on September 5, 2022, to the Marine Debris Community Action Coalition, was shared by the President.
 4. Board of Regents
 - a) A Special Executive Meeting was scheduled for Monday September 12, 2022.
 5. Personnel Retention Grant
 - a) Issues, such as the recruitment of a Special Education Instructor, were still pending.
 6. Campus Land Leases
 - a) Uliga
 - (1) The required signatures were in the process of being obtained.
 - b) Ebeye Old Hospital
 - (1) The EVP and the Community Liaison and Protocol Officer are to visit the site next week Tuesday, September 13, 2022.
 7. Pending Memorandum of Agreements (MOA)
 - a) MIMRA
 - (1) The CMI/MIMRA MOA had been signed.
 - b) U.S. Embassy
 - (1) Minor changes had been made regarding the MOA, and were still pending.
- E. For more of the President's Report: [Click Here](#)

III. ALO's Report

A. [DRAFT Follow-Up Report to ACCJC](#)

1. The ALO/VPASA presented the report to the Council members.
2. The Chairperson allowed members ample time to share with their respective senate groups.
 - a) As per the ALO/VPASA, comments and suggestions could be sent to her, via email.

IV. Matters from the Previous Meeting

A. [Graduation Policy No. 367](#)

1. After EC members had their final review, the EVP made a motion to approve the policy, seconded by the Faculty Senate Representative. The motion was passed by the majority with no abstentions.



a) **DECISION**

(1) **Having no corrections, the Graduation Policy No. 367, was approved, as presented.**

B. CMI Social Media Policy

1. Due to the absence of the VPBAA, the **CMI Social Media Policy**, was deferred.

C. Institutional KPI Discussion & Suggestions for Interventions

1. Forwarded from the IEC, the EVP presented the **Institutional KPI Discussions & Suggestions for Interventions**, to the Executive Council.
2. The Council members discussed thoroughly the interventions that would need additional funding.
 - a) Additional fundings would be needed for interventions for No. 5 and No. 6.
3. After being carefully reviewed, the VPLG moved to approve the **Institutional KPI Discussion & Suggestions for Interventions**, seconded by the Faculty Senate President. The motion was passed unanimously by the majority with no abstentions.

a) **DECISION**

(1) **With no corrections, the Institutional KPIs & Suggestions for Interventions, were approved, as projected.**

D. Recommended Student KPIs

1. The EVP presented the **Recommended Student KPIs**, submitted for the EC's review and consideration by the IEC.
 - a) The EVP shared that the student KPIs had been reduced from 26 KPIs to 9 KPIs.
 - (1) **Having no modifications, the Recommended Student KPIs, were approved, as projected.**

(a) **DECISION**

(i) **After approval, the Recommended Student KPIs, were to be forwarded onwards for the BoR's review and consideration.**

V. New Matters Arising

A. Curriculum Committee RSA 2022-2023

1. Forwarded by the Curriculum Committee, the VPASA presented the revised **Curriculum Committee RSA 2022-2023**.
 - a) The EC members discussed the inclusion of the Secretariat Officer as the recording secretary for the Curriculum Committee.



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2. After careful consideration, the Faculty Senate President made a motion to approve the revised **Curriculum Committee RSA 2022-2023**. The motion was seconded by the EVP, and passed successfully by the majority, with no abstentions.

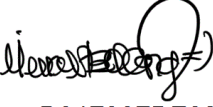
a) **DECISION**

(1) **The Curriculum Committee RSA 2022-2023, was approved, as presented.**

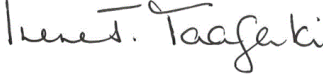
VI. **Adjournment**

The Executive Council's *first* meeting for September 2022, was adjourned at 12:03p.m.

Submitted By:

DocuSigned by:

D04F36FDE82B468...
Meria N. Bollong
Secretariat Officer

Concurred By:

DocuSigned by:

C3FD234EA9AD4E1...
President Dr. Irene J. Taafaki
Chairperson, Executive Council

Approval Date:

September 21, 2022



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