



CMI

Executive Council

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258
Uliga Campus

Tel: (692) 625-3394/3291/4931
Fax: (692) 625-7203
Email: ec@cmi.edu

**Executive Council
11:10 a.m., June 7, 2023
BoR Conference Room**

MINUTES

Members:

Dr. Irene J. Taafaki

Chairperson/President

William Reiher

Executive Vice President

Dr. Elizabeth Switaj

Vice President for Academic and Student Affairs

Ruthy Maun

Staff Senate President

Alvin Page

Faculty Senate President

Darren Dillman

Faculty Senate Representative

Faith Lanwi

SGA President (Former)

Marlin H. Doulatram

SGA President (Newly Elected)

Attendees via ZOOM

Stevenson Kotton

Vice President for Business and Administration Affairs

Stanley Lorennij

Vice President of the Land Grant

*** Not Present (Off-Island)**

The meeting was called to order by the President, at 11:10 a.m, followed by the mission statement being recited by the Staff Senate President.

To start off the meeting, a prayer was given by the VPLG. The newly elected SGA President was formally introduced to the Executive Council members by the former SGA President. A brief welcoming remark was given by the President to the newly elected SGA President. The President also conveyed her appreciation to the former SGA President for her contributions during her terms as SGA President.

I. Review of the Minutes:

A. [May 17, 2023 \(Draft\)](#)

- 1.** After reviewing the MINUTES of May 17, 2023, the VPASA made a motion to approve, seconded by the Staff Senate President. The motion was successfully passed by the Executive Council, with no abstentions.

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Email: ec@cmi.edu**a) DECISION**

(1) The minutes of the meeting held, on May 17, 2023, were approved, as read.

2. Matters Arising from the Minutes

- a) In terms of the accreditation update report, given by the ALO, a reminder of the ACCJC's Open Session of the June Commission Meeting, scheduled for June 8, 2023, at 8:00 a.m., was shared, again, with the EC members.
- b) The approval of the two new maritime certificate programs on May 22, 2023, was also shared by the ALO with the EC members.

II. Update from the President**A. Federal**

- 1. The President shared the Pell 2022-2023 notification received on June 2, 2023, with the EC members.
- 2. The President informed the EC members regarding the available grants and their upcoming deadlines.
 - a) Current grant submissions with notifications pending were also shared by the President with the EC members.

B. Regional**1. Land Grant**

- a) The President shared with the EC members the VPLG's appointment as the new Executive Director at the College of Micronesia's Land Grant's Central Office in Kolonia, Pohnpei.

2. PPEC

- a) The President shared her upcoming attendance at the PPEC's Quarterly F2F session, scheduled for June 22-23, 2023, at the Leeward CC, Honolulu, Hawaii.

(1) Accompanying the President, was to be the VPASA and the Director of IRA.

3. Research Collaboration

- a) As per the President, CMI was in collaboration in terms of research with Dr. Miki Nakayama and Dr. Ryo Fujikura.

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Email: ec@cmi.edu**4. Triennial Conference and Ministers for Women Meeting**

- a) The President shared RMI hosting the 15th Triennial Conference of Pacific Women and the 8th Pacific Ministers for Women in July 2024.

C. National**1. Joint Steering committee RMI-UN Country Implementation Plan with the UN Multi-Country Office**

- a) According to the President, the scheduled visit had been deferred.

2. US Pacific Partnership

- a) The President shared, again, the current proposals that were in progress regarding a visit by the US Pacific Partnership, scheduled for the end of October or early November 2023.

3. Pacific Media Workshop

- a) As the EC members were informed by the President, a Pacific Media Workshop was scheduled to be held on June 16-21, 2023.

4. REL

- a) The President shared the REL's partnership goals with the RMI with the EC members.

D. Internal**1. Board of Regents**

- a) The President shared the BoR's previous meeting, held on May 24, 2023.

- (1) The following were approved during the meeting:

- (a) Resolution FY-2023 Conferral of Degrees and Certificates
- (b) Resolution FY-2023 Policy 348-Title IX
- (c) Resolution to extend the limit on the CMI CC

2. Jenzabar

- a) The President shared CMI staff members' attendance at the Jenzabar's Annual Meeting, held in Orlando, Florida, from May 31, 2023, to June 3, 2023.

- (1) The VPBAA added on the outcomes of the JAM 2023 with the EC members, which were being addressed by the IT department.



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(a) Once an assessment was completed, it was to be shared by the VPBAA with the Senior Leadership Team.

(2) The VPBAA updated the EC members of the Financial Aid Office Director vacancy.

3. Recruitment Update

a) As of June 7, 2023, the EC members were provided an update of CMI's recruitment by the President.

4. Approved Employee Academic, Professional or Conference Attendance

a) The President stressed the importance of obtaining Administrative Leave Request approval before Travel Authorizations are processed.

III. Matters Arising from Previous Meeting

A. Sexual Assault Protocol draft

1. After being thoroughly reviewed by the EC members, it was recommended that the document be forwarded to the College's Legal Counsel.

IV. Adjournment

The Executive Council's *first* meeting for June 2023, was adjourned at 12:08 p.m.

Submitted By:

Concurred By:

Approval Date:

DocuSigned by:

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Meria N. Bollong
Secretariat Officer, EC

DocuSigned by:

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President Dr. Irene J. Taafaki
Chairperson, Executive Council

July 5, 2023