



CMI

Executive Council

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258
Uliga Campus

Tel: (692) 625-3394/3291/4931
Fax: (692) 625-7203
Email: ec@cmi.edu

Executive Council

Regular Meeting

11:10 a.m., May 3, 2023

BoR Conference Room

MINUTES

QUORACY: 5

PRESENT: 7

Members:

- | | |
|--------------------------------|---|
| 1. William Reiher | Acting Chairperson/Acting President |
| 2. Dr. Elizabeth Switaj | Vice President for Academic and Student Affairs |
| 3. Stevenson Kotton | Vice President for Business and Administration Affairs |
| 4. Ruthy Maun | Staff Senate President |
| 5. Alvin Page | Faculty Senate President |
| 6. Darren Dillman | Faculty Senate Representative |
| 7. Faith M. Lanwi | SGA President |

Members on Duty Travel

- | | |
|----------------------------|---|
| 8. Stanley Lorennij | Vice President of the Land Grant |
|----------------------------|---|

Members on Leave

- | | |
|--------------------------------|------------------------------|
| 9. Dr. Irene J. Taafaki | Chairperson/President |
|--------------------------------|------------------------------|

*** Not Present**

The Executive Council's *first* meeting for May 2023, was called to order by the Acting President, at 11:10 a.m., followed by the mission statement being recited by the Faculty Senate Representative.

An opening prayer was given by the Staff Senate President.

I. Review of the Minutes

A. April 19, 2023 (Draft)

- 1.** After reviewing the MINUTES, the VPASA made a motion to approve, seconded by the Faculty Senate President. The motion was carried by the majority, with no abstentions.

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Email: ec@cmi.edu**a) DECISION****(1) The minutes for the meeting held [April 19, 2023 \(Draft\)](#), were approved, as presented.****(a) Matters Arising from the Minutes**

- (i) There were no matters arising from the minutes.

II. Update from the Acting President

- A. The Acting President shared information regarding the CMI Retreat, held on April 28, 2023, and its successful outcomes.
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 2. The Acting President also shared an update regarding the Strategic Activities.
 3. The Acting President informed the EC members of the CMI Meto being in the process of being revised by an assigned Task Force.
 4. As per the Acting President, the Library Director had been nominated and had accepted the post of a Program Review Champion.
 5. The Acting President shared with the EC members regarding the NIFA grants.

III. Matters Arising from the Previous Meeting

- A. [Cybersecurity and Cyberbullying Policy](#) (Approved by the ITC on 02/22/23)
 1. The EC members thoroughly discussed the level of security and the antivirus security systems at CMI.
 2. After being reviewed, the policy was referred back to the ITC, per their review, specifically the “Policy Statement” and the “Statements of Elaboration.”
- B. [Budget Guide & Policy](#) (Approved by the Budget Committee on 04/04/2023)
 1. The agenda item was deferred to allow more time for the respective senates to review the policy document.
 - a) It was decided by the majority members, with no abstention, that the [Budget Guide & Policy](#), was to be brought back for the EC’s review and consideration in its next meeting on May 17, 2023.



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IV. New Matters Arising

A. Draft-Mobile Lab: FACULTY LAPTOPS FOR CLASSROOM USE PROCEDURE (Approved by the ITC on 03/28/23)

- 1. After being carefully reviewed, the Faculty Senate President made a motion to approve, seconded by the VPASA. The motion was successfully passed, by the majority, with no abstentions.

a) DECISION

(1) With no modifications, the Draft-Mobile Lab: FACULTY LAPTOPS FOR CLASSROOM USE PROCEDURE, was approved, as presented.

V. Other Matters Arising

A. Staff Senate

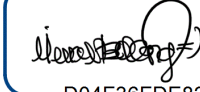
- 1. The Staff Senate President brought to the Executive Council’s attention the increase in the housing rental fees around the Majuro community.
 - a) As per the Acting President, the issue was to be raised in the SLT meeting.
- 2. The Staff Senate President followed up on the status of the pending PMS/Contracts for staff members.
 - a) According to the Acting President and the VPBAA, the PEMC were scheduled to meet on May 8, 2023, in regards to the issue brought forth by the Staff Senate President.

VI. Adjournment

- A. The Executive Council’s *first* meeting for May 2023, was adjourned at 11:51 a.m.

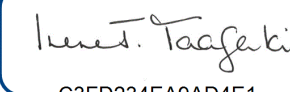
Submitted By:

DocuSigned by:


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 Meria N. Bollong
 Secretariat Officer

Concurred By:

DocuSigned by:


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 President Dr. Irene J. Taafaki
 Chairperson, Executive Council

Approval Date:

May 17, 2023