



CMI

Executive Council

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258

Uliga Campus

Tel: (692) 625-3394/3291/4931

Fax: (692) 625-7203

Email: ec@cmi.edu

**Executive Council
11:10 a.m., April 5, 2023
BoR Conference Room**

MINUTES

Members:

Dr. Irene J. Taafaki

Chairperson/President

Members

William Reiher

Executive Vice President

Dr. Elizabeth Switaj *

Vice President for Academic and Student Affairs

Stevenson Kotton

Vice President for Business and Administration Affairs

Stanley Lorennij

Vice President of the Land Grant

Ruthy Maun

Staff Senate President

Alvin Page

Faculty Senate President

Darren Dillman

Faculty Senate Representative

Faith M. Lanwi

SGA President

*** Not Present (Off-Island)**

The meeting was called to order by the President at 11:10 a.m, followed by the mission statement being recited by the EVP.

The Chairperson/President asked that the Executive Council’s meeting start off with a prayer given by the Staff Senate President.

I. Review of the Minutes:

A. March 15, 2023 (Draft)

1. After reviewing the MINUTES of March 15, 2023, the Faculty Senate Representative made a motion to approve, seconded by the EVP. The motion was successfully passed by the Executive Council, with no abstention.

a) DECISION

- (1) The minutes of the meeting held, on March 15, 2023, were approved, as read.**



CMI

Executive Council

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258

Uliga Campus

Tel: (692) 625-3394/3291/4931

Fax: (692) 625-7203

Email: ec@cmi.edu

2. **Matters Arising from the Minutes**

- a) There were no matters arising from the minutes.

II. Update from the President

A. Federal

1. **EAB Survey**

- a) The President informed the EC members in regards to the EAB Survey and provided the survey's link to the members to check out.

2. **US AID Grants**

- a) The President shared the following grants that were under development and ones that have been submitted.

(1) Pacific American Fund

(a) Under Development

(2) Climate Ready Disaster Smart

(a) Have been submitted by CMI on March 31, 2023

3. **REE-NIFA**

- a) The President shared information with the EC members regarding an upcoming webinar hosted by the NIFA.

B. Regional

1. **University of Hawaii, Manoa**

- a) The President informed the council in terms of UH's Senior Librarian, Stuart Dawrs' visit on April 4, 2023.

2. **UH Sea Grant**

- a) As mentioned in previous meetings, the President informed the EC members of Andrew Mcinnis' preliminary introduction which took place on March 24, 2023.

3. **ACCJC**

- a) Palau Peer Review

(1) The President shared with the EC members of the Palau Community College's Peer Review outcome.

(2) The VPBAA added outcome informations regarding the COM-FSM's Peer Review.

4. **PPEC**

- a) The President shared her attendance for the upcoming PPEC meeting in Guam on April 11, 2023.

5. **Land Grant**



CMI

Executive Council

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258
Uliga Campus

Tel: (692) 625-3394/3291/4931

Fax: (692) 625-7203

Email: ec@cmi.edu

- a) As per the President, the Land Grant had met on March 22, 2023 and is scheduled to meet in Guam on October 11, 2023.
 6. **ACPEU ACP EU** (Enhancing capacity for the sustainability of Cultural and Creative Industries in the Pacific in 2021 and 2022)
 - a) An update regarding the submission of CMI's proposal, was shared with the EC members by the President.
 7. **Pacific Women Lead**
 - a) As per the President, the EVP was working on the proposal.
- C. National**
1. **U.S. Pacific Partnership**
 - a) According to the President, the EVP and the VPBAA were scheduled to meet with U.S. officials next week to discuss upcoming proposals.
- D. Internal**
1. **Recruitment Update**
 - a) The President briefly updated the EC members regarding the positions that were filled, closed, offered, selected or ready for interview.
 2. **Employee Conference Attendance**
 - a) The President, once again, stressed the importance of CMI conference attendees to provide reports upon their return from conferences.
- A. For more of the President's Report, [click here](#).

III. **Matters Arising from the Previous Meeting**

- A. [TITLE IX Policy \(FINAL DRAFT\)](#) (Approved by the EMC on 02/26/23)
1. The EC members discussed the need for an RSA to be developed, as a result of the policy.
 2. After being carefully reviewed, the VPBAA made a motion to approve, seconded by the VPLG. The motion was passed unanimously, by the majority, with no abstentions.
 - a) **DECISION**
 - (1) **With the recommendation, the [TITLE IX Policy \(FINAL Draft\)](#), was approved, as presented.**
- B. [Respondents Rights and Information \(Final Draft\)](#)



CMI

Executive Council

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258

Uliga Campus

Tel: (692) 625-3394/3291/4931

Fax: (692) 625-7203

Email: ec@cmi.edu

1. The Faculty Senate President made a motion to approve. The motion was seconded by the SGA President, and successfully carried, by the majority, with no abstentions.

a) DECISION

(1) Having no modifications, the [Respondents Rights and Information \(Final Draft\)](#), was approved, as projected.

C. [FILING OPTIONS \(FINAL DRAFT\)](#)

1. After being reviewed carefully, the VPLG made a motion to approve the [FILING OPTIONS \(FINAL DRAFT\)](#) document. The motion was seconded by the Faculty Senate Representative and passed unanimously, by the majority, with no abstentions.

a) DECISION

(1) With no corrections, the [FILING OPTIONS \(FINAL DRAFT\)](#), was approved, as presented.

D. [Complainants Rights and Information \(Final Draft\)](#)

E. [Filing Complaint Form](#)

1. The Staff Senate President made a motion to approve. The motion was seconded by the Faculty Senate President, and passed successfully, by the majority, with no abstentions.

a) DECISION

(1) With no corrections, the [Filing Complaint Form](#), was approved.

F. [CMI Social Media Policy](#) (Re-Submit for EC's Review)

1. It was agreed by the majority that the agenda items III.D. and III.F., be disseminated electronically by the Secretariat Officer for the EC members' final review and consideration.

IV. [New Matters Arising](#)

A. [Cybersecurity and Cyberbullying Policy](#) (Approved by the ITC on 02/22/23)

1. The VPBAA had requested the deferment of the [Cybersecurity and Cyberbullying Policy](#).

B. [Budget Guide & Policy](#) (Approved by the Budget Committee on 04/04/2023)



CMI

Executive Council

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258
Uliga Campus

Tel: (692) 625-3394/3291/4931
Fax: (692) 625-7203
Email: ec@cmi.edu

1. The VPBAA presented the [Budget Guide & Policy](#) to the EC members.
2. The EC Chairperson allowed the members their “first read” of the document.

V. Action Items

- A. The Executive Council’s final review and consideration for the following:
 - a. [Complainants Rights and Information \(Final Draft\)](#)
 - b. [CMI Social Media Policy](#)

VI. Adjournment

The Executive Council’s *first* meeting for April 2023, was adjourned at 12:00 p.m.

Submitted By:

Concurred By:

Approval Date:

DocuSigned by:

D04F36FDE82B468...
Meria N. Bollong
Secretariat Officer

DocuSigned by:

C3FD234EA9AD4E1...
President Dr. Irene J. Taafaki
Chairperson, Executive Council

April 19, 2023