



P.O. box 1258
Majuro, Marshall Islands, MH 96960

Accredited by the Western Association of Schools and Colleges

Tel: (692) 625-3291/3843
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Website: ec@cmi.edu

**Executive Council
11:10am April 6, 2022
BoR Conference Room**

MINUTES

Present

Dr. Irene J. Taafaki

Chairperson/President

Members

William Reiher

Executive Vice President

Dr. Elizabeth Switaj

Vice President for Academic and Student Affairs

Stevenson Kotton

Vice President for Business and Administration Affairs

Stanley Lorennij (Excused)

Vice President of the Land Grant

Ruthy Maun

Staff Senate President

Alvin Page

Faculty Senate President

Darren Dillman

Faculty Senate Representative

Christian Nipp (Excused)

SGA President

The meeting was called to order by the Chairperson/Madam President Dr. Taafaki at 11:12 a.m, followed by the recitation of the mission read by the EVP.

The Chairperson/Madam President Dr. Taafaki welcomed the EC members, especially the newly appointed Faculty Senate Representative. The Faculty Senate Representative was asked to recite the mission, which was followed by silent prayers by the EC members to open up the meeting.

The EC members discussed requiring VPs to provide a report on the Standing Committees during the EC's Reports/Issues meetings. The VPASA made a motion that the recommendation be enforced, seconded by the Faculty Senate President. The motion was carried successfully by the majority with no abstentions.

DECISION

Having no objections, the motion requiring VPs to provide an update report on EC's Standing Committees during EC's Reports/Issues meetings, was approved, as recommended.



I. REVIEW OF THE PREVIOUS MEETING MINUTES

A. March 16, 2022

1. After reviewing the MINUTES of March 16, 2022, the EVP made a motion to approve, seconded by the VPASA. The motion was successfully passed with no abstentions by the Executive Council.

DECISION

With no modifications, the minutes of the meeting held, on March 16, 2022, was approved, as read.

B. Matters Arising from the Minutes

1. The VPASA inquired and followed up on the following:
 - a) Plant and Facilities Committee: scheduled monthly meetings.
 - (1) The Secretariat Officer confirmed that the Plant and Facilities Committee's Chairperson/VPBAA, had scheduled the committee to meet on April 13, 2022.
 - (2) The President indicated her intention to attend the Plant and Facilities Committee meeting, and asked for these to be set in her calendar.
 - b) The identification of available funding for the request for Business Major tutors under the Academic Support Program (ASP).
 - (1) The Chairperson/President recommended that the Associate Dean of Learning Support coordinate with the Chief of Business Affairs in regards to identifying available fundings for the request for the Business Major tutors.
 - (a) If there's no resolution by the end of the week, the Associate Dean of Learning Support should contact the VPBAA and the President.
 - c) **7.7 Parental Leave Policy**
 - (1) After a final review by the EC members, the Staff Senate Representative made a motion to approve the revisions made to the **7.7 Parental Leave Policy**. The Faculty Senate President seconded the motion,. The motion was passed successfully by the majority with no abstentions.

DECISION

With no objections, the revisions to the 7.7 Parental Leave Policy, were approved.



II. UPDATE FROM THE PRESIDENT

A. Federal

1. The President shared the \$400.00 increase in the Pell Grant that was passed by the U.S. Congress.
 - a) This will be in effect, starting Fall Semester 2022.
 - b) This will also be brought to the BoR's consideration for recommendations in regards to the Pell Grant increase.
2. The President shared with the EC members that CMI had submitted an EDA Grant last week and another one was in process and was to be submitted by the end of April 2022.

B. Regional

1. PPEC

- a) The President informed the members of the meeting that was held on March 16, 2022.
 - (1) PCC
 - (a) The reappointment of the PCC President was shared by President Dr. Taafaki.
 - (b) The PCC campus was now back to its normal functions.
 - (2) COM-FSM
 - (a) The President shared with the EC members the expansion of COM-FSM's fisheries and maritime institute program.
 - (3) University of Guam
 - (a) The President shared the University of Guam's establishment of a flight school.
- b) The next meeting will be held on April 20, 2022.
 - (1) A Special PPEC Meeting will be held on June 19th-22nd 2022, at the Windward Community College.
 - (a) The BoR's Chairperson highly recommended that Regents attend this meeting.

2. Ridge to Reef

- a) The President informed the Council members of the proposal submitted for \$71,500 on March 31, 2022.
 - (1) \$70,000 had been approved for capacity building in Agroforestry.
 - (a) Agricultural Education for Health and Sustainable Livelihoods was to be offered during the Fall Semester 2022, at CMI.



C. National

1. Arrak

- a) The President shared with the EC members the status of the MOAs regarding the extension of the Arrak campus.

2. Audit Update

- a) The *2020 Audit Final Report* was to be reviewed during the SLT meeting on April 6, 2022.
 - (1) The President allowed the VPBAA to briefly update the EC members in regards to the *2020 Audit Final Report*.
 - (a) There were a total of 10 findings.
 - (i) As per the VPBAA, the Grant's Office and the FABS Department were working with the Department of DOE's Compliance Officer in regards to resolving the findings.
 - (ii) Once the findings are resolved, the VPBAA will provide an update report to the EC, SLT, and the BoR.

3. Campus Land Leases

- a) Uliga
 - (1) The required signatures were being obtained and were in process.
- b) Lodilejman Weto
 - (1) The President shared CMI's meeting with the landowners, held on March 17, 2022.
 - (2) The VPBAA also shared with the EC members an update on the Arrak Campus bus stop's land dispute.
 - (a) The Physical Plant Director was tasked to work with the MoWIU's PMU Department in regards to obtaining the Arrak bus stop's measurements, as a result of a meeting between the landlords and the MALGOV'T.
 - (b) There's a specific land measurement that did not require a land lease, however, landowners were to be notified, thru the MALGOV'T, prior to the proceedings of any project developments.

4. D.O.I

- a) The President reported to the EC members CMI's meeting with Fred Nysta and Ryan Edgar, held on March 23, 2022.

5. Pacific Media Institute



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- a) The President shared her meeting with Giff Johnson on April 1, 2022.
 - (1) An upcoming Journalism Training was to be held in Majuro and coordinated by Giff Johnson, Daniel Kramer, Fred Pedro, and Floyd Takeyushi.
 - (a) The President had offered the CCCR2 as a venue option for the Journalism Training sessions.
 - (i) The Communications Officer, the Media Department, and CMI students were to be some of the participants for the upcoming training.

D. Internal

1. CMI Foundation Week

- a) The President and EC members discussed the arrival of the new buses that were blessed during the CMI Foundation's Week's Opening Ceremony on April 4, 2022.
 - (1) Access to Wi-Fi was to be installed for the student's use on the buses.

2. Live-Stream Cultural Exchange

- a) On April 2, 2022, there was a Live-Stream Cultural Exchange with the Berlin State Museum Exhibition, Humboldt Forum and Weisseneses University students' exchange with CMI.

3. Board of Regents

- a) The President shared the approved agenda items from the previous BoR meeting, held on March 18, 2022.

4. Pending MOAs

- a) The pending MOAs were:
 - (1) MIMRA
 - (2) US Embassy
 - (3) CyberBytes Foundation
 - (4) Sea Patrol
 - (5) Ministry of Finance

5. CMI Maritime

- a) The President shared her meeting with the Maritime Consultant, Mark Gooderham on April 1, 2022.
 - (1) The Maritime Department meets weekly with the Consultant.

6. Recruitment, New Employees and Repatriation

- a) The following were reported by the President:
 - (1) There were 10 positions in process.



(2) There were 2 positions opened.

(3) There were 6 positions that were re-advertised.

7. Meeting with Alumni Officers

a) The President met with the CMI Alumni Officers on March 31, 2022.

8. COVID Vaccination Updates

a) The President shared the update in regards to CMI's COVID Vaccination Drive.

(1) 98% of CMI employees were vaccinated, as of April 6, 2022.

9. Waan Aelon in Majel (WAM)

a) The President also informed the EC members of her brief meeting with the Waan Aelon in Majel officials.

(1) With the absence of the WAM Director, who was off-island, another meeting was to be held upon his arrival.

E. For more of the President's Report: [Click Here](#)

III. New Matters Arising

A. *Prioritized Budgeted Program Review Initiatives Cycle 1*

1. The Chairperson/Madam President recommended that the *Prioritized Budgeted Program Review Initiatives Cycle 1*, be reviewed by the Budget Committee and brought back for EC consideration in the next EC meeting on April 20, 2022.

IV. Other Matters Arising

A. *Associate of Science in Agroforestry Education for Health and Sustainable Livelihoods*

1. The EVP inquired about the timeline for the *Associate of Science in Agroforestry Education for Health and Sustainable Livelihoods* program.

a) The timeline of the program was discussed carefully by the EC members.

b) Although the program would be delayed for a semester, the President recommended that the requirements be moved forward for consideration to the appropriate Committees before the BoR's meeting in May 2022.

V. Adjournment

The Executive Council's *second* meeting for March 2022, was adjourned at 12:45p.m.



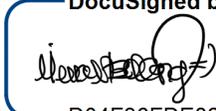
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Submitted By:

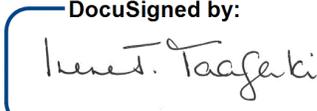
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Meria N. Bollong
Secretariat Officer

Concurred By:

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President Dr. Irene J. Taafaki
Chairperson, Executive Council

Approval Date:

April 20, 2022