

Executive Council Meeting
September 7, 2016 at 11:00 a.m.
Board of Regents Conference Room

APPROVED MINUTES

PRESENT

President
Executive Advisor to the President/Act. VP A&SA
VP, Administration
Chief Finance Officer
Executive Director, Institutional Integrity and Effectiveness
Dean of Land Grant
Dean of Academic Affairs
Dean of Student Services
Director of Human Resources
Director of Institutional Research
Director of Physical Plant
Director of Safety & Security
Director of Information & Technology
Director of Arrak Campus
Director of Customary Law & Language Commission
Student Representative
Faculty Senate Representative
Faculty Senate Representative
Staff Senate Representative
Staff Senate Representative
Recording Secretary: Marilyn Harry

Dr. Theresa Koroivulaono
Dr. Melinda A. Nish
William Reiher
Stevenson Kotton
Ruth Abbott
EXCUSED
Va Savu
EXCUSED
Agnes Kotoisuva
Cheryl Vila
Emil deBrum
David deBrum
Boni Sanchez
EXCUSED
Brenda Mellan
Luston Binejal
Nik Willson
Florence Peter
Ruthy Maun
Sali Andrike

CALL TO ORDER AND OPENING PRAYER

- President Theresa called the meeting to order at 11:01 a.m.
- Emil deBrum opened the meeting with a prayer

UPDATE FROM THE PRESIDENT

- Refer to EC Bi-Weekly Report Sept. 7, 2016.
- Sept. 7, 2016 at 2:00 p.m. - Submissions to the Nitijela Public Hearing on the Amendments to the Import Duties Act.
- Sept. 1, 2016 – RMI Educators’ workshop with ADB consultants, the workshop which mainly concentrated on selected areas for teacher training in the RMI was attended by MOE Minister, USP, PSS and CMI.

ACCREDITATION (ALO Ruth)

- Ruth reported by giving an update on the Steering Committee activities.
- Working with Dr. Melinda Nish on the Follow Up Report. It will be circulated the beginning of next week at the latest.
- Currently indexing policies.

COMMITTEE REPORTS

1. Budget Committee (Stevenson)
 - Met yesterday (9/6)
 - The Action Plan was discussed.
 - The 5 Year Rolling Budget Plan was approved.
 - The ACP was moved to discuss at next BC meeting.

2. CAC (Nik Willson)
 - Refer to the written report Nik Willson submitted to the recording secretary.
3. EMC (Rachel Salomon)
 - There was no report for this meeting.
4. HRC (Agnes Kotoisuva)
 - The Academic Honesty & Integrity Policy is now with the Staff Senate and Faculty Senate for report.
 - 2 more policies are still waiting for approval:
 - Reward and Recognition Policy; and
 - Probation After Unsatisfactory Evaluation Policy.
5. ITCOM (Boni Sanchez)
 - IT Update
 - The first meeting of the ATA committee is set for September 15.
6. IPC (William Reiher)
 - Special meeting took place yesterday.
7. Plant & Facilities Committee (Emil deBrum)
 - There was no committee report for this meeting.

OLD BUSINESS

1. EC RSA SY 2016-2017
 - Tabled at next EC meeting.
2. EMC RSA
 - Tabled.

NEW BUSINESS

1. Executive Council Assessment Process
 - The EC will conduct an assessment online.

OTHER BUSINESS

1. CMI Integrated Planning Cycle: Process & Timeline for Integrated Planning every year (William)
 - **Motion: Ruth Abbott moved to accept and Va Savu seconded. Motion approved.**
2. Process & Timeline for Reviewing the Mission Statement every 4 years (William Reiher)
 - **Motion: Ruth Abbott moved to amend correction to the dates on timeline and process and further recommend to the BOR. Stevenson Kotton seconded. Motion approved.**
3. EC Special Meeting on Wednesday, September 14, 2016
 - President discussed the purpose and need to for the EC Special meeting on September 14, 2016.

ADJOURNMENT

- Meeting adjourned at 11:52 a.m.