



## Letter of Agreement (LoA)

between

Pacific Centre for Environmental and Sustainable Development, University of the South Pacific

and

College of the Marshall Islands

For the

**Project Title:** European Union Pacific Technical and Vocational Education and Training on Sustainable Energy and Climate Change.

### Background & Objectives

The EU-PacTVET project is being implemented by The Pacific Community (SPC) in partnership with the University of the South Pacific (USP) over a period of 74 months, from July 2014 with funding provided by the European Union. The project is component three within the broader Adapting to Climate Change and Sustainable Energy (ACSE) programme. The project builds on the recognition that energy security and climate change are major issues that are currently hindering the social, environmental and economic development of Pacific ACP (P-ACP) countries.

Certificate levels I - IV qualifications in TVET in the fields of Resilience (Climate Change Adaptation and Disaster Risk Reduction CCA/DRR) and Sustainable Energy were developed by the project in partnership with key stakeholders across the region. These qualifications have been awarded regionally accredited status through the Educational, Quality Assessment Programme (EQAP). Additionally, Certificate levels III and IV in Resilience were endorsed respectively by the University of the South Pacific's Senate and Council for delivery through USP Pacific TAFE in May 2017.

Since the development of the qualifications, RMI consultants have been engaged to develop learning resources for the Resilience qualifications and specific training for RMI has been identified to establish a pathway for the future delivery of these qualifications. Pacific TAFE, USP will provide the first in-country cohort training of Certificate Level IV in Resilience and CMI will facilitate the delivery of Certificate Level III Sustainable Energy and a capacity building workshop as a pathway to Certificate Level I in Sustainable Energy.

This agreement is a collaborative effort by the EU-PactVET Project and College of the Marshall Islands to support the facilitation of the intense in-country trainings in Sustainable Energy in the Marshall Islands.

Responsibilities of parties to this agreement are taken from the overall EU PactVET project work plan for Jan 2020 to June 2020 for RMI as shown below;

**EU-PactVET Project will;**

**Provide funding support to cover the following:**

- 1. Sustainable Energy Training – Partial delivery of SE Certificate Level III**
  - a. Payment of tuition fees of the 10 RMI JICA trained students to complete Certificate Level III Sustainable Energy
  - b. Payment of SE trainer to deliver Certificate Level III to completion to the 10 JICA students
- 2. SE Capacity Building Training (Pathway to Certificate I)**
  - a. Payment of SE Trainer to deliver a capacity building training to 20 participants on basic installation and maintenance of solar, biogas and hybrid equipment as a pathway for selected participants to Certificate Level I in Sustainable Energy to be delivered by CMI in future
- 3. Procurement of training equipment**
  - a. Pay for the list of SE training equipment identified by the SE Trainer and CMI needed for the delivery of Certificate I and II in SE

**College of Marshall Islands will;**

- 1. Sustainable Energy Training – Partial delivery of Certificate Level III**
  - a. Register CMI with EQAP to deliver the partial Certificate Level III and Certificate Levels I and II at CMI
  - b. Provide the training room and logistical support for the successful completion of Certificate Level III Sustainable Energy before June 2020
- 2. Capacity Building Training (Pathway to Certificate I)**
  - a. Provide the training room and logistical support for the SE Capacity Building Training workshop to 20 (NTC) participants on basic installation and maintenance of solar, biogas and hybrid electrical equipment as a pathway for selected participants to Certificate Level I in Sustainable Energy to be delivered by CMI in future
- 3. Procurement of training equipment**
  - a. Assist the contract SE Trainer to identify a list of training equipment needed for CMI to successfully deliver the regionally accredited Certificate Levels I and II in SE in the future.

Any communication relating to this agreement shall be in writing and shall use the following addresses:

For USP: Dr. Morgan Wairiu, Acting Director, PaCE-SD: [morgan.wairiu@usp.ac.fj](mailto:morgan.wairiu@usp.ac.fj)

For CMI: Ms. Rigieta Radinikuva Lord, Dean of Adult and Continuing Education


College of the Marshall Islands: [rlord@cmi.edu](mailto:rlord@cmi.edu)

**EU PactVET Project Work Plan for RMI**

EU PactVET	Description of Activity	Who is responsible	Time Frame	Budget
1. Certificate Level IV Resilience Training by Pacific TAFE	<ul style="list-style-type: none"> <li>* Identification of Potential Candidates for In-country Certificate Level IV Resilience.                             <ul style="list-style-type: none"> <li>- Assist in the filling out of USP Application for Admission Forms and USP SAS form for request for manual registration.</li> <li>- Completed application for Admission forms and Registration forms to be submitted to Julie (PactVET) before 15 Jan 2020.</li> </ul> </li> <li>* Scholarship letters to be sent to selected RMI participants</li> <li>* Certificate IV RE In-country Program schedule to be sent to all the selected students</li> <li>* Logistics for Certificate IV RE in-country Program training</li> <li>* Certificate IV RE Program begins on the 10th of Feb</li> </ul>	ICC and USP Campus RMI	Jan 15th	37,000 EUR
		USP – PactVET project	Jan 24 <sup>th</sup>	
		Pacific TAFE In-country trainer	Feb 3 <sup>rd</sup>	
		Pacific TAFE ICC and In-country trainer	Feb to June 2020	
		Pacific TAFE In-country trainer and USP-RMI	Feb 10 <sup>th</sup>	
2. Procurement of training equipment	<ul style="list-style-type: none"> <li>* SE Trainer to liaise (yet to confirm) with CMI for a list of equipment to be procured for CMI for the delivery of Certificate I and II in SE</li> <li>* ICC to work with CMI to get quotes for local and Fiji suppliers for purchase of equipment</li> <li>* Supply of SE Training Equipment to CMI</li> </ul>	SE Trainer and CMI	Feb 2020	30,000 EUR
		ICC and CMI	March 2020	
		ICC and CMI	June 2020	

			SE Trainer and PTL PactVET – Amelia Siga	Asap	20,000 EUR
3. Sustainable Energy Training	i. Cert III Sustainable Energy	<ul style="list-style-type: none"> <li>SE trainer to liaise with PTL PactVET on the delivery package to the existing ID/JICA trained students to complete the Cert III in Sustainable Energy</li> </ul>	ICC & CMI		
		<ul style="list-style-type: none"> <li>CMI to register programs (Certificate Level I and II) with EOAP for delivery of regional qualifications</li> </ul>	CMI		
		<ul style="list-style-type: none"> <li>CMI to provide logistical support for the delivery of the Certificate Level III – training room etc...</li> </ul>	ICC and CMI		
		<ul style="list-style-type: none"> <li>ICC to work with CMI to award regionally accredited certificates to the ID students</li> </ul>	SE Trainer & CMI	Feb	15,000 EUR
ii. SE Capacity Building Training (Pathway to Certificate I)		<ul style="list-style-type: none"> <li>SE Trainer to deliver an SE capacity building training to 20 participants on basic installation and maintenance of solar, biogas and hybrid equipment as a pathway for selected participants to Certificate Level I in Sustainable Energy to be delivered by CMI in future</li> </ul>	ICC and NTC		
		<ul style="list-style-type: none"> <li>NTC (John Mar) – to identify participants (20) and confirm suitable time, venue for training</li> </ul>	ICC and CMI		
		<ul style="list-style-type: none"> <li>ICC to arrange logistics with CMI for training room</li> </ul>	SE Trainer and CMI		
4. Contextualization of Learning Resources for Certificate Level III and IV in Resilience		<ul style="list-style-type: none"> <li>Capacity Building Workshop to be delivered to completion by June 2020</li> </ul>	Consultants and USP – PactVET PMU	June 2020	10,570 EUR
		<ul style="list-style-type: none"> <li>No cost extension of contract to consultants to complete the contextualization of the Learning Resources for Certificate Level III and IV in Resilience</li> </ul>			

Signed By for or on behalf of  
**Pacific Centre of Environment & Sustainable  
Development**

Date 18/2/20  


Dr. Morgan Wairui  
Acting Director  
Pacific Centre of Environment & Sustainable  
Development  
The University of the South Pacific

Signed By for or on behalf of  
**College of the Marshall Islands**

Date 02.25.2020  


Dr. Theresa Koroivulaone  
President  
College of the Marshall Islands