



# CMI

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258  
Uluga Campus  
Majuro, Marshall Islands, MH 96960

Tel: (692) 625-3394/3291/4931  
Fax: (692) 625-7203  
Email: [bor.regents@cmi.edu](mailto:bor.regents@cmi.edu)

# CMI POLICY NO. 400 - 10.7.4

## Internet Usage

Status: Active  
Effective Date: March 18, 2024  
Approval Date: March 18, 2024

<p><b>1. Policy Statement</b></p>	<p>College employees are provided access to internet as part of their work duties. The use of internet is available under the conditions outlined in this section.</p>
<p><b>2. Purpose for the Policy</b></p>	<p>The purpose of this policy is to update according to more recent social media platforms and changes in IT, and to reference the new IT policy</p>
<p><b>3. Definitions</b></p>	
<p>4. <i>Statements of Elaboration of Policy.</i></p>	<p>The policy update removes chat room as in today's work, chat is available on Asana, Google Hangout, and other platforms used mainly for work. Social Media and the use of personal social media is carefully guided with the risk of exposure to advance digital viruses and other instant liabilities the College exposes itself to. It will now read as follows:</p> <p><i>10.7.4 <u>Internet.</u> The use of the Internet for CMI business purposes (including research and course development etc.) is a necessary benefit for employees. Personal use of the Internet should be kept to a minimum. Inappropriate use of the Internet is prohibited. Examples of such inappropriate use includes, but is not limited to, online shopping, viewing sexually explicit sites, or visiting other personal social media sites. Further policy and guidelines can be referred to IT Policy and Procedure 640.1.</i></p>
<p>i. <b>Cross References to Related Policies</b></p>	<p>IT Policy and Procedures 640.1</p>
<p><b>5. Responsible Officer</b></p>	<p>Director Human Resources</p>



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<b>6. Key Offices to Contact Regarding the Policy and its Implementation</b>	Human Resources Department
<b>7. Links to Procedures or Forms</b>	
<b>8. Date of Initial Policy</b>	2007
<b>9. Date(s) of Any Revisions</b>	

President's Signature

DocuSigned by:  
  
89BEB3BD0C23455

**March 18, 2024**

**Dr Elizabeth Switaj**

**Date**