



# CMI

## College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258  
Uliga Campus  
Majuro, Marshall Islands, MH 96960

Tel: (692) 625-3394/3291/4931  
Fax: (692) 625-7203  
Email: [bor.regents@cmi.edu](mailto:bor.regents@cmi.edu)

# CMI POLICY NO. 400 - 6.4.1

## Housing Policy

Status: Active  
Effective Date: March 18, 2024  
Approval Date: March 18, 2024

<p><b>1. Policy Statement</b></p>	<p>The College provides either housing or a housing allowance to full-time Employees recruited to positions open for internationally competitive expatriate recruitment and whose usual place of residence is outside of the Republic of the Marshall Islands. Housing benefits begin on the start date of the contract, continue throughout the employment relationship between the College and the Employee and end when the employment relationship ends.</p>
<p><b>2. Purpose for the Policy</b></p>	<p>Housing benefit is part of the extended benefits package added to an Employee's contract as needed for recruitment incentive and employee retention.</p>
<p><b>3. Definitions</b></p>	<p>Internationally competitive expatriate recruitment- Positions open normally for expatriate recruitment</p>
<p>4. <i>Statements of Elaboration of Policy.</i></p>	<p><b>Housing Allowance.</b> When College housing is not available, or if the eligible Employee chooses to live off campus, the College will pay the Employee's rent directly to the Employee's landlord, to a maximum of <b>\$850.00</b>/month for a single renter, and to a maximum of <b>\$1,100.00</b>/month for two people sharing an accommodation when both people are under full-time contract with the College or, when the spouse/partner is working for another organization and also receiving a housing benefit, up to <b>\$600.00</b> or <b>\$1,100.00</b> minus the benefit received by the spouse, whichever is higher. Administrators are eligible for a rental allowance of up to <b>\$1,100</b>/month. Rent payment shall be made by the College Business Office directly to the landlord.</p>
<p>i. <b>Cross References to Related Policies</b></p>	
<p><b>5. Responsible Officer</b></p>	<p>Director Human Resources</p>



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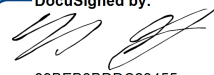
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<b>6. Key Offices to Contact Regarding the Policy and its Implementation</b>	Human Resources Department
<b>7. Links to Procedures or Forms</b>	<a href="https://docs.google.com/document/d/1F8j0EOzN2cl-qLzCwkcxedXjcvdHON63/edit">https://docs.google.com/document/d/1F8j0EOzN2cl-qLzCwkcxedXjcvdHON63/edit</a>
<b>8. Date of Initial Policy</b>	March 24, 2004
<b>9. Date(s) of Any Revisions</b>	August 18, 2020

President's Signature

DocuSigned by:  
  
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**March 18, 2024**

**Dr Elizabeth Switaj**

**Date**